

Volunteer General Activity Application Form

The following form can be used when interviewing a potential volunteer in any one of the following situations:

- The applicant is not an administrator or someone with teaching certification.
- The person's philosophy and/or expertise is unknown.
- The position to be filled is one in which the person would be asked to run the activity without direct supervision
- The principal or designate decides to formally interview for other reasons.

Please record pertinent information on this form and keep on file. Interviewers are encouraged to include additional questions, which would be relevant to their schools.

CANDIDATE:

Name: _____

Home Address: _____

Phone (home): _____ Phone (cell): _____

Phone (work): _____ E-mail: _____

SCHOOL:

Principal/Designate: _____ Medium/High Risk Activity:

Activity in Question: _____ ☐ Yes ☐ No

1. Please describe your previous related activities experience in _____
(specific activity), as well as experience in any other related activities.

2. Provide current certification(s) and/or qualification(s) you hold which would be relevant to the activity, if applicable.

3. Describe other experiences that have helped you learn more about this activity.

4. What are three primary goals that you are trying to achieve as a volunteer?

5. How would you set standards of behaviour for the participants in this activity?

6. Please list two references.

<u>Name (not a relative)</u>	<u>Position</u>	<u>Phone #/ Email</u>

This information is collected pursuant to the District School Board Ontario North East's role as employer as set out in the Education Act. This information is collected for employment and human resource planning purposes and is within the guidelines set out in the Municipal Freedom of Information and Protection of Privacy Act. References listed on this form will be contacted for information with respect to your suitability as a volunteer of DSB Ontario North East's students.

Applicant Signature: _____ Date: _____

Principal/Designate Signature: _____ Date: _____

Office Use Only

References received:	☐ Yes	☐ No	Principal/Designate initials: _____
Vulnerable Sector Check received:	☐ Yes	☐ No	Principal/Designate initials: _____
Application accepted:	☐ Yes	☐ No	
Orientation session completed:	☐ Yes	☐ No	

Signature of Principal/Designate: _____ Date: _____