

School Handbook

2026-2027



109 Powell Avenue
P.O. Box 2004
South Porcupine, Ontario
P0N 1H0

Tel: (705) 360-8052
Fax: (705) 360-8053



District School Board Ontario North East

The best that education has to offer

Together, we inspire innovation and a passion for learning in every student.

August 28th, 2026

Dear Families,

Welcome to a new school year at Bertha Shaw Public School! On behalf of our entire staff, I am excited to extend a warm greeting to both our returning families and those who are joining our school community for the first time. I am thrilled to begin my journey here as principal and look forward to partnering with you for an incredible year ahead. I am also pleased to be working alongside our returning secretary, Mrs. Anita Komesarovic, who continues to be a wonderful asset to our school.

At Bertha Shaw, we believe in the power of collaboration among families, students, staff, and community members to support the growth and success of every child. We are committed to fostering leadership, learning, and meaningful connections in a safe and inclusive environment. Families play a vital role in education, and we encourage you to get involved—whether by volunteering, visiting, or simply engaging in daily conversations with your child about their school experiences. This Student-Parent Handbook outlines our school philosophy, policies, procedures, expectations, and key information about events and operations. Monthly calendars with updates on school activities and field trips will be sent by email, so please ensure we have your current contact information. We also use the Remind app for quick communication and pick-up coordination, and teachers use Seesaw (K–3) or email (Grades 4–6) to stay connected with families. For attendance reporting, we use the SafeArrival system, which allows you to report absences easily through the SchoolMessenger app, web portal, or toll-free number. More details are available at www.dsb1.ca/SafeArrival. Our staff is dedicated to providing the best opportunities for students, and we look forward to partnering with you throughout the year. If you have any questions or need support, please contact the school at 705-360-8052 or email liane.vipond@dsb1.ca

Sincerely,

A handwritten signature in black ink, reading "L Vipond". The signature is fluid and cursive, with the first letter "L" being large and stylized.

Mme Liane Vipond

Principal

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VISION STATEMENT

Preparing our learners for their future success.

MISSION STATEMENT

Providing meaningful growth and opportunities.

3 PRIORITIES

Achieve, Belong, Create

Student Leadership:

Our older students will act as leaders, ambassadors in organizing, leading and supporting various school activities such as:

- Extra-curricular activities (students leading students based on their interests)
- Support the monitoring of younger students during transition times
- Support the maintenance of our school community (shoveling yard, helping with pizza, etc.)

All students are expected to lead with positive choices while understanding that mistakes are opportunities to learn.

Sense of Community:

Bertha Shaw is a French Immersion school, and we strive to offer an immersive experience. All announcements are made in French, and we encourage French speaking all day. We sing O'Canada in French and present our Land Acknowledgement in French every morning.

Nous reconnaissons respectueusement que nous sommes situés sur les territoires traditionnels des Cris, Oji-Cris, les peuples algonquins et les Métis qui ont choisi de s'installer dans ce quartier.

STUDENT CONDUCT

Students must follow the expected behaviours, as outlined in the District School Board Ontario Northeast Student Code of Conduct and the following school expectations both in the classroom and on the playground. A copy of the District School Board Ontario Northeast Student Code can be found on the school board website.

Opportunities for Learning

It is understood and expected that throughout the course of the school year students may require additional time to learn and review expectations to create a positive school community. Below is a list of expectations as well as potential review strategies that will be in place this school year: Please review with your child.

Overall, School Expectations for all Students	Strategies (Progressive Discipline)
• Be kind and caring in our words and actions; be courteous, respectful and use good manners • Students will respect the rights, safety, feelings, and opinions of others. • Be respectful of school property and show proper care when using school materials or equipment • Learn from our mistakes and ensure that we take responsibility for our choices and actions. • Always do and try your best; academic honesty is expected from all students; come to class prepared • Acknowledge the work of others in positive ways. • Be consistent in your work (be at school on time, complete your work to the best of your ability, listen attentively, and continue to set goals for growth).	• Redirection and modelling. • Reminders and practice through role playing during recess. • Debriefing with students. • Restorative practices • Work with families to share strategies and come up with an action plan to change repetitive choices resulting in negative interactions with peers or adults. • Time out (inside or outside). • Withdrawal of privileges. • Formal time at home (suspension).

[Safe Schools – Student Discipline, Bullying Prevention and Intervention \(2.1.18\)](#)

SCHOOL ORGANIZATION: 2026 - 2027

School Office Administration Staff

❖ Mme Liane Vipond	Principal
❖ Mrs. Anita Komesarovic	Secretary

Teachers

❖ Mme M. Gaudet	JK/SK
❖ Mme J. Corriveau	JK/SK
❖ Mme M. Ryan	Gr. 1A
❖ Mme. M. McKechnie	Gr. 1/2
❖ Mme T. Ruel	Gr. 2/3
❖ Mme S. Scheck	Gr. 3A
❖ Mme H. Brylikowski	Gr. 4A
❖ Mme B. Dodd	Gr. 4/5
❖ Mme L. Boychuk	Gr. 5A
❖ Mme C. Falardeau	Gr. 6A
❖ Mme J. Reddick	Music/Drama/Dance
❖ Mme M. Taylor	Health & Phys. Ed.
❖ Mme K. Graham	SERT

Designated Early Childhood Educators

❖ Mme Kayla Woodrow	JK/SK
❖ Mr. Louis Papillon	JK/SK

Educational Assitant

❖ Mme Cindy Brisson

Child and Youth Worker

❖ Mme Victoria Lamothe

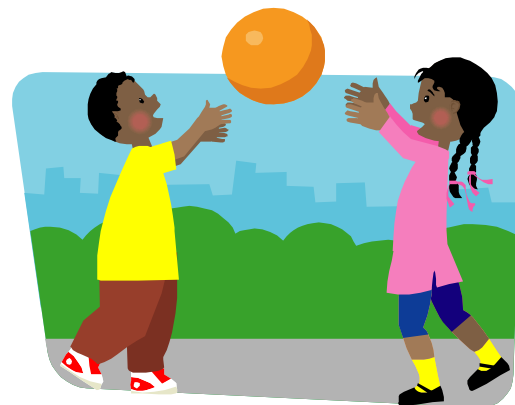
Support Staff

❖ Mr. Denis MacLaughlin	Head Custodian
❖ Mme Chantelle Ginn	Custodian
❖ Mme Jocelyne Malo	Custodian

GENERAL INFORMATION

School Day – Balanced Day

Supervision of students on playground:	8:30 am
Entry	9:00 a.m.
First Nutrition Break:	10:40 – 11:20
Indoor:	10:40 – 11:00 am
Outdoor Play:	11:00 – 11:20 am
Second Nutrition Break	1:00 – 1:40 pm
Indoor – all students	1:00 – 1:20 pm
Outdoor Play – all students	1:20 - 1:40 pm
Dismissal	3:20 pm



In case of inclement weather, when outside play is not possible, students will enter the school at 8:30 a.m.

LUNCH ROUTINES

All students who eat lunch at school must remain on school property during lunch hour unless written permission has been received by the school.

The school offers special lunches of Subs every Tuesday and Pizza every Thursday. These are optional - do not feel pressured to commit to buying them all the time. All money raised from special lunch orders goes into student funds and helps support student activities throughout the year. All orders are done through our School Cash Online system. More information regarding these lunches will be sent home via email in September.



Bertha Shaw Public School is a **nut free school**. It is important that you **do not send nuts or products that contain nuts to school**.

We have a wide variety of severe allergies in our school, and we want to ensure that all students are kept safe. **We are also asking that you do not send any treats/baking to share in your child's class.** Your cooperation with this is greatly appreciated and will help to ensure the well-being of all our students.

SCHOOL VISITS BY PARENTS/GUESTS

All visitors to the school during school hours, including parents and guardians, must visit the office first. Visitors will be issued identification to wear while in the school and a sign-in procedure is in place. A parent's appearance at the classroom door can interfere with classroom procedures and may cause distraction that can defeat a teacher's primary goal at a very crucial point in a lesson or presentation. The school secretary will assist you if you need to communicate with your child or deliver a lunch or other item.



Also, the Safe Welcome Program introduced by the Provincial Government in 2005 mandates that the school's doors be locked. We also have a monitoring system and buzzer entry system installed to allow visitors access to the school. **Although we try to monitor this system over the course of the school day, it is often the case that there might be a delay when trying to enter the school. At this time, try sending a message via Remind to let us know you are at the front door.**

Thank you in advance for your understanding.

EXPECTATIONS

Students will respect authority and school property.

Students will respect the rights, safety and opinions of others.

Students will always use good manners.

Students will not use profane language.

Students will not use personal cell phones on school property

When the bell rings, pupils will promptly stop playing and walk towards the building.

PLAYGROUND RULES

No pushing, hitting or fighting – engaging in activities that could hurt/harm others,

No throwing of objects/projectiles (ice, stones, sticks, etc.).

No bad language, swearing or use of profanity of any kind.



CODE OF BEHAVIOR

District School Board Ontario North East has a Code of Behaviour for all of its students ([Policy Code 2.1.6](#) which can be locate at www.dsb1.ca). As well, a Code of Behaviour governs behaviour on school buses. **It is expected that parents reinforce the expectations outlined in these codes.**

In September, the classroom teachers carefully go through the few simple school rules based on good manners, safety, and common sense. Consequences for misbehaviour are meaningful and are meant to bring about appropriate behaviour rather than simply to punish. It is hoped that home and school will work together to develop self- discipline in each child.

BULLYING PREVENTION AND INTERVENTION

The Context:

The Ministry of Education has consulted extensively on the Safe Schools Provisions of the Education Act and from this process, several key components were identified; one of these being the Bullying Prevention Strategy. PPM (Policy/Program Memorandum No.) 144, or the Bullying Prevention and Intervention Policy, was enacted to provide direction to school boards on the development and implementation of board policies on bullying prevention. This led to the development of the District School Board Ontario North East's Bullying Prevention Policy. The implementation date for this initiative was February 1, 2008.



The Definition:

The Provincial Definition of Bullying can be summed up as follows:

- Bullying is typically a form of repeated, persistent, aggressive behaviour that is directed at an individual/individuals that is intended to cause (or should be known to cause) fear, distress and/or harm to another person's body, feelings, self-esteem, or reputation.
- Bullying occurs in a context where there is real or perceived power imbalance.

Our School Policy:

At Bertha Shaw School we believe in restorative, reflective, and instructional strategies to support student self-regulation.

- At Bertha Shaw Public School, we provide direction and experiences which help students to develop self-esteem and respect for others in a positive, "school family" atmosphere.
- Students' academic, social, and personal growth enables students to learn, to think and to work independently and cooperatively.
- Principals, teachers, parents and other adults shape the school climate, and they are responsible to serve as role models in creating a respectful, safe environment for students.
- Students must take responsibility for their own behaviour and change it if necessary.
- The establishment and use of activities designed to promote building relationships and appropriate behaviours is key to creating a positive school climate.

Bertha Shaw Public School is committed to creating a positive school culture that is free of bullying behaviour. Bullying will not be accepted on school property, at school-related activities, on school busses, or in any other circumstance [e.g., online] where engaging in bullying will have a negative impact on the school climate.

Consequences as they relate to confirmed acts of Bullying:

At Bertha Shaw Public School, we embrace the philosophy of progressive discipline measures. Within a continuum of interventions, supports and consequences may include opportunities for reinforcing positive behaviours while helping students make good choices. Parental awareness and involvement are key components of this process.

When considering appropriate disciplinary action and intervention regarding acts of Bullying, the following shall be considered:

- The nature and circumstances of the act of Bullying
- The level of harm
- The nature of the behaviour
- Past incidences or past continuing patterns of behaviour
- The context in which the alleged incident occurred

Because Bullying can have a significant impact on student safety, learning and school climate, **Bullying is a part of the list of infractions for which suspension from school may be considered.**

Staff members track inappropriate behaviours using a “Discipline Board” during each duty. The information recorded on the Discipline Board is then tracked centrally at the Office using the Aspen software. This helps us track inappropriate behaviours (including bullying) and allows us to work within a continuum of interventions.

The School Bullying Policy will be reviewed as required by the school’s Bullying Prevention Committee in conjunction with the Bertha Shaw Advisory School Council.

District School Board Ontario North East’s Safe Schools: [Student Discipline, Bullying Prevention and Intervention](#) (2.1.18), [Student Violence Prevention Policy](#) (2.1.7) [Police and School Protocol](#) (2.1.10) can be found on the board website at: www.dsb1.ca

DISPENSATION OF PRESCRIBED AND NON-PRESCRIBED MEDICATION AT SCHOOL

If a student requires to be given non-prescription medication (such as Tylenol) during the school day, he/she must have a signed DSB1 medication form from his/her parent/guardian before a board employee can administer the medication to the child. Please call the school for a copy of our medication form prior to sending your child with medication. Over the counter medications are not supplied by the school. If you feel the need to send medication, please send the required amount in a labelled baggy to be stored at the office for the day.

If a student requires to be given prescription medication during the school day a form must be complete and signed by the parent/guardian and medical practitioner. *This process is to be reviewed annually and students who require medication on a daily basis must have the relevant updated documentation in September.* If you require these forms, you can contact the school at 705-360-8052.

NOTE: All efforts should be made to give medication at home rather than at school.

Epinephrine Autoinjector

Anaphylaxis is a growing health issue. As the parent or guardian of a child with a potential life-threatening allergy, we all share your concern that time is of the essence in an emergency. In our ongoing attempt to be proactive, and for the welfare and safety of our students, we have a school policy to reflect this serious health condition. Since the efforts of staff are directed toward administering Epinephrine immediately, **we require that all students at risk carry their auto-injector with them at all times in a pouch around their waist.**

Inhalers

All students with asthma must carry an inhaler on their person, preferably in a pouch or pocket, always for easy access and availability. A second inhaler may be stored in the student's classroom, in a known location chosen by your child and his/her teacher. Older students may store the second inhaler in his/her backpack.

DRESS CODE

- Please be reminded that school is a place where children work and learn. Our students shall follow a dress code that requires students to dress in a way that promotes safe, respectful, and inclusive environments. Inappropriate dress includes clothing or personal possessions that has representations and/or language that depict violence, profanity, discriminatory, hateful, or sexually explicit images or sentiments. In addition, dress or logos that demean or threaten an identifiable individual or group are prohibited.
- For safety reasons, proper shoes should be always worn in the building. An extra pair of shoes with non-marking soles, should be left at the school for this purpose. Winter footwear is not acceptable apparel in the classroom.
- Caps/hats are to be removed when entering the building.
- No baseball caps are allowed to be worn in school. Hats and caps must be removed prior to entering the building. Winter hat/toques may be worn indoors when students are getting ready for recess/home (during the winter months). Please remember to dress for outside weather every day, outside play is the most important part of our school day. All students must dress accordingly. Please check the weather before sending your student to school. At school we do go out during all different weather.

DSBONE's [Appropriate Dress Policy \(2.1.14\)](http://www.dsb1.ca) can be found on the board website at www.dsb1.ca

ATTENDANCE

Please ensure that you contact the school by phone/email/Remind Program or note should you know of planned absences from school (i.e., appointment, vacation, and sport activity, ill). Please contact the school prior to 9:00 a.m. to indicate any change in your child's attendance.

The secretary is available at 8:00 each morning or you can leave a voice-mail message regarding attendance outside regular school hours. Please ensure all home and contact phone numbers are current.

Students must report to the office when arriving late or leaving early. It is imperative that your child attend school regularly and that your child arrives on time for school each day. Students missing excessive amounts of school will be contacted by the Principal and the Attendance Officer. Lack of attendance may result in loss of privilege within our school community.

Please encourage attendance and the importance of being at school on-time and ready to learn. If you need support with attendance, please contact us at the office.

PERSONAL BELONGINGS

Many articles are lost and found during the year. To ensure that belongings can be easily returned to their owners, names must be put on such things as running shoes, school bags, lunch kits, thermos, food containers, etc.



BICYCLES, SCOOTERS, SKATEBOARDS, IN-LINE SKATES and HEELIES

Students are welcome to bring their bicycles to school during good weather. Please be sure to provide your child with a lock for the bike.

Students must wear helmets, ride their bicycles on the street, walk them on the sidewalk and school property, and follow bicycle safety rules. Scooters, skateboards, and in-line skates are to be carried on the property. Students will be provided with a storage area in their classroom.



PROCEDURES FOR TRANSPORTATION

Bus

Each child is accounted for at the end of each day. The bus supervision teacher has an updated list of all the children who will be taking the bus home.

To ensure safety, if a child is not taking the bus home, there must be contact with the school so that our bus list can be updated for the person on bus supervision. Please send a note or call the school before 2:30 pm as we cannot guarantee that we will be able to answer the phone as it is a busy time of the day. Without a timely prior notice, your child will be put onto the bus.

Pick Up:

Parents who are picking up their children are asked to wait until 3:20. This will eliminate disruption as classes are still in progress and help with the safe dismissal of all students. If you need to have your child excused from class early, please see the secretary and she will notify the teacher. The student will then come down to the foyer to meet you there.

We ask that you do not drop off/pick up students along Crawford Street in the areas designated NO PARKING or the FIRE ROUTE area. The recommended drop off/pick-up area is Broadway St for students in grades 1/6 and on O'Brian for K students. When students are dropped off on the right-hand side of the road in this area, they can access the school yard via one of the back school yard entrances.

LATE ARRIVAL

Prompt arrival is an important part of your child's education. Students who are late to class miss important information and disrupt classroom routines with their late entry. We expect our students to arrive at school in time for morning entry at 9:00 a.m.



From time-to-time music lessons, medical or dental appointments or inclement weather may result in late arrival. When a child is late arriving, it is necessary to report to the office to update student attendance. This should ensure that parents do not receive a needless call inquiring about their child's absence.

CHANGE IN ROUTINE

In order to ensure the safety of all of our pupils, we require parents to make prior contact with the school if any alternative arrangements are required, such as early dismissal for appointments, or pickup by another adult. No child will be permitted to leave the school without a phone call or written permission sent by the parent.

FIELD TRIPS

JK – 6 students will participate in various field trips throughout the school year. Staff will send information home regarding a field trip. Often, we will ask for a guardian signature to alert families about the event details. Criteria for school field trips include student attendance, consistent effort, positive communication and interactions with both adults and students.

EMERGENCY PREPAREDNESS PLAN/POLICY

By law, each school must practise **2 school lockdowns and 6 fire drills**. Three fire drill will take place in the fall, and three in the spring. We take time to well prepare the students for these drills to try and eliminate undue stress that this may cause. This is also further outlined in District School Board Ontario North East's [Emergency Preparedness](http://www.dsb1.ca) Policy 2.1.32 which can be located at <http://www.dsb1.ca>)

HANDHELD ELECTRONIC DEVICES

Elementary students are prohibited to use and/or display handheld electronic communication devices (e.g., cell phone), listening devices (i.e., music) and related equipment (i.e., earphones) on all school property during regular school hours of operation. Students who bring electronic devices (e.g., cell phone, iPad) to school do so at their own risk. These items must be stored in their backpack and turned off during class time or they will be confiscated and brought to the office. Students may only use handheld electronic devices to and from school. School iPads are used under direct supervision by school staff.

To ensure an environment that promotes focused learning and minimizes distractions, we kindly request that parents and guardians refrain from texting or contacting their children directly during school hours. By limiting non-essential communication, we can support our students in staying fully engaged in their studies and classroom activities.

We understand that there may be exceptional circumstances that require immediate attention or changes to after-school plans. In such cases, we encourage you to reach out to the school office or designated channels for communication, where our staff can assist in relaying important messages to your child. Our dedicated team is readily available to address any concerns or urgent matters that may arise.

We firmly believe that establishing a clear boundary for communication during the school day will help foster an optimal learning environment for all students. It allows them to focus on their academic pursuits and fully participate in classroom discussions, projects, and extracurricular activities without unnecessary interruptions.

We greatly appreciate your understanding and cooperation in adhering to this request. Together, we can create an environment that maximizes our students' learning potential and provides them with the best educational experience possible.

Should you have any questions or concerns, please do not hesitate to reach out to the school administration. We are here to assist you and provide any clarification you may need.

Consequences if such a device is seen or heard:

First incident

Device is confiscated until the end of the school day when the student can pick it up from the principal at the office.

Second incident

Device is confiscated until family picks it up from the principal at the office.

HOMEWORK GUIDELINES

Most often homework is comprised of the following:

- Reading and reading responses
- Completing work not completed in during class time
- Review for upcoming assessments
- Research for studies to continue in class
- Math games/reviews
- Practice activities to consolidate in class learning.

If your child has trouble with his/her homework, then please contact the classroom teacher. All homework should be something your child can complete independently.

FUNDRAISING

In order to facilitate educational projects such as field trips, and special celebrations, fundraising is carried out.

We also contribute to worthwhile charities such as the Terry Fox foundation and other worthwhile charities. We try to vary our fundraisers and unfortunately need at times to say no to organizations who request our support.

As a result, the staff reviews fund raising annually and determines as a group which ones to support and try to keep requests from our families to a minimum.

We do not ask our students to go door-to-door. Canvassing is always limited to family, close friends, neighbours and is voluntary.

SPECIAL SCHOOL PROGRAMS

Whenever possible, we provide students with experiences beyond the classroom. Possible activities include:

Play Days

- Winter and/or Spring

Visits to the Community

- Neighbourhood, Grocery Store, Fire Hall....

Extra Curricular Activities

- Soccer, track & field, computers, choir, floor hockey, baseball, skating, skiing etc. (activities change from year to year)

Presentations by Community Partners

- Police, Fire Department, Health Unit, and other community organizations.

Special Observations/Celebration Days

- Remembrance Day, Halloween, Christmas, Education Week

School Variety Show/Plays

- usually in the Spring (at the discretion of the school staff.)

SCHOOL SUPPLIES

We will provide the following supplies for your child: pencils, rulers, paper, notebooks, pencil crayons, crayons, glue, and erasers. It is expected that all school materials will be kept clear of graffiti and doodling. Damaged or marked materials will be cleaned up and/or replaced by the student. Lost or damaged items may also be required to be replaced by the student. You are welcome to send a small pencil case with special items (markers, pencil crayons) but this is not necessary. It is recommended that families purchase a set of earbuds (labelled with child's name in a clear, plastic bag) for your child's use while using the iPads.

VOLUNTEERS IN THE SCHOOL

We encourage parents to become involved in school programs. During the school year we invite parent volunteers to assist us. Volunteers have been involved in the special lunch days, classroom events, supervising trips, track and field, fundraising, Education Week, etc. . *As with any organization involving children, all volunteers must provide confirmation of a ["Police Background Check"](#). Also, please consider becoming an active member of our School Council*



HOME COMMUNICATION

This is a two-way process with information going in both directions, from school to home and home to school. There are many ways we try to communicate with our parents and community.

➤ **Parent Handbook**

For many parents this handbook will be an introduction to the school, and we hope it will begin a meaningful contact with your home. For returning families, the handbook serves as a reminder and often information about changing practices at Bertha Shaw Public School.

➤ **Email**

Early in September, we will compile an email distribution list so that we can send timely information home to families. If you have a new email address not currently on file at the school and you'd like to add it to the distribution list, please contact Anita Komesarovic at the office and we'll be sure to add your new email address.

➤ **Seesaw— online communication**

This is a very important tool that allows primary teachers to communicate with you on an individual basis. This will allow you for communication regarding homework assignments, items needed to be brought to school by your child and reminders regarding school events and/or initiatives in the days ahead. SeeSaw also allows you to view your child's learning as it happens in the classroom. Teachers and your child will post pictures or videos of their work which will keep you up to date with your child's progress and let you communicate and give feedback to the teacher if need be.

➤ **School Facebook page – online communication**

Communication with home will also occur through our school Facebook page. Once you are signed up you will get up to date information about upcoming events, forms and pictures. A monthly calendar of events will be prepared which will highlight fundraising events, special activities, celebrations, etc. This calendar can also be accessed on our school website.

<https://www.dsb1.ca/bsps>

➤ Telephone

The school's number is 705-360-8052. Please feel free to call the school during the day and, in particular, in the mornings to obtain or give information. Teachers are not available during teaching times but will return your call at their first opportunity. As certain times may be busier than others, we apologize that we may not always be able to answer the phones, please leave a message and we will get back to you as soon as possible.

➤ Remind—online communication

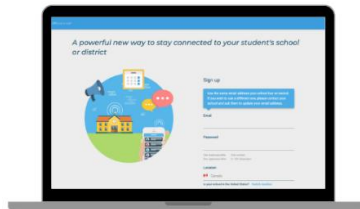
We continue to use the Remind app. This a web-based app that allows the office to communicate with you via text. You will receive a text message asking you to join BSPS and once you type back “yes” you will automatically be subscribed to our system. We will text you and you will be able to text us at any time. **Please note that messages may not be replied until school hours if you choose to message us during the morning or evenings.**

➤ SafeArrivals App

To support student safety and streamline attendance reporting, Bertha Shaw Public School uses the SafeArrival system, which allows families to report absences easily and efficiently. Parents and guardians can report their child’s absence at any time using **the SchoolMessenger Home App, the SchoolMessenger web portal, or by calling the toll-free number 1-833-251-3283**. If an absence is not reported in advance, SafeArrival will send notifications requesting confirmation of the reason. To use the app or portal, you must create an account using the email address on file with the school—if your child does not appear in your account, please try a different email or contact the school for assistance. For more information and setup instructions, visit www.dsb1.ca/SafeArrival. While SafeArrival is used for attendance, our school continues to use the Remind app for daily communication, including pick-up arrangements and important updates.



Mobile App



Web Portal



Toll-Free

REPORTING TO PARENTS

Parent interviews may be set up at the request of the teacher or a parent at anytime if there is concern about a child's progress. **However, please do not arrive expecting to conference with a teacher at the end of the day if you have not called the school to arrange a meeting with the teacher.** Dismissal time is very hectic and doesn't allow a teacher to properly prepare for a meaningful discussion regarding a student.

All elementary schools will run on a 2 Term Reporting system.

A Term 1 Report Card will be sent home in February. A Term 2 Report Card is sent home in June. The Term 2 Report Card is sent home reporting on student performance and indicating placement for the next school year.

Parents are encouraged to complete, sign and return page 3 of all of the reports as soon as possible, since these forms are important components of the new Provincial Report Cards.

Mutually agreed upon interview times should be scheduled by teachers and parents in order to discuss students' academic performance with the possibility of scheduling evening interview times during the 2025-2026 school year.

Report Card

November 13, 2026 - Progress Reports issued

February 12, 2027 - Report Cards issued

June 25, 2027- Final Report Cards issued

Grade 3 & 6 EQAO testing: - May and June



Monthly Calendar of Events

A monthly calendar of events will be forwarded through email outlining all the activities, upcoming events as well as extra-curricular leadership schedule. Paper copies are also available at the office. Families will have opportunities to attend activities at the school. We look forward to seeing you!

FRENCH IMMERSION

- ✓ 6000 hours of instruction by the end of secondary school.
- ✓ Provides opportunities to develop effective communication skills in both the English and French language.
- ✓ Full class instruction in French from Junior Kindergarten to end of Grade 3.
- ✓ English language instruction begins in Grade 4 – as a half day English and half day French program.
- ✓ An opportunity to develop an enriched vocabulary and a functional fluency in French.
- ✓ Programs offer a wide range of resource materials and student support services in both English and French.

BOARD WEBSITE

Policy documents pertaining to school-related operations can be accessed on the Board's website (www.dsb1.ca). Click on "[Policies and Procedures Library](#)" – Section 2.1 to view these and additional/related policies:

Student Code of Conduct Policy (2.1.6)

Anti-Harassment Policy (1.2.2)

Appropriate Dress Policy (2.1.14)

Appropriate Use of Information Technology (2.1.1.0)

Hand-held Electronic Communication & Listening Devices (2.1.28)

Fees for Learning Materials & Activities (1.2.33)

Safe Schools: Student Discipline, Bully Prevention and Intervention (2.1.18)

Bullying Policy (2.1.26)

Bullying Prevention and Intervention Plan Policy (2.1.18)

Violence Prevention Policy (2.1.7)

Drug Education Policy (2.1.13)

Police and School Protocol (2.1.10)

Suspension/Expulsion Policy (2.1.15)

Also available on the Board Website:

[School Year Calendars](#)

School Bus Regulations

School Bus Special Request Form

Resources for Students

Resources for Parents

Nutrition Policy

Inclement Weather Information

HAVE A WONDERFUL SCHOOL YEAR!