



STUDENT AND FAMILY HANDBOOK

**Iroquois Falls Public School
2026-2027**



CONTACT INFORMATION

900 Centennial Street,
P.O. Box 998
Iroquois Falls, Ontario P0K 1G0
Telephone: (705) 232-6651 Fax: (705) 232-6516
Website: [Iroquois Falls Public School](http://www.iroquoisfallspublicschool.ca)
Facebook: [Iroquois Falls Public School | Facebook](https://www.facebook.com/IroquoisFallsPublicSchool)

WELCOME and INTRODUCTION

Dear Iroquois Falls Public School Families,

Welcome to a new school year at Iroquois Falls Public School! It is a privilege to join our school community and to work alongside students, families, and staff as we begin another year of learning, growth, and new opportunities.

At IFPS, we believe that a successful school is built on strong relationships. Every student deserves to feel safe, valued, respected, and supported, and we are committed to creating an environment where all students can discover their strengths, take risks in their learning, and feel a sense of belonging. As principal, I look forward to getting to know our students and families and to building meaningful connections throughout the year.

This handbook is intended to be a helpful resource for families. It includes important information about our school routines, expectations, programs, and procedures. By working together and maintaining open communication, we can provide students with the consistency and support they need to have a positive and successful school experience.

As a school community, we will continue to focus on:

- Creating a welcoming, inclusive, and safe environment where every student belongs
- Inspiring students to be curious, engaged, and confident learners
- Developing responsibility, perseverance, kindness, and respect
- Recognizing and celebrating the individual strengths, interests, and accomplishments of every student
- Building strong partnerships among students, families, staff, and our broader community

I encourage families to stay connected and involved in school life. Attend school events, celebrate your child's accomplishments, ask about their learning, and reach out whenever you have questions or ideas. Your partnership makes a meaningful difference in your child's experience at school.

I am excited about the year ahead and all that we will accomplish together. Thank you for placing your trust in our school and for being an important part of the IFPS community. I look forward to a year filled with learning, laughter, growth, and many moments we can be proud of.

Sincerely,

Mr. Rodger Mineault
Principal
Iroquois Falls Public School

SCHOOL VISION, MISSION and VALUES

Where the success and achievements of our students are compelled by their aspirations to succeed and are not limited by others' beliefs. Our MISSION focusses on producing outstanding "Dragons" via a few inspiring words such as:



- D - Desire to Succeed
- R - Respect and Responsibility
- A - Aspire to be Better
- G - Global Leadership
- O - Outstanding Life-Long Learners
- N - Never Give Up
- S - STEAM World- Science, Technology, Engineering, Arts, and Math as The Dragon's Den provides our students with the opportunity to explore, cultivate, and dream!



"HOME OF THE DRAGONS"!

The school is a community, and all students are part of this community. As a member of our community, you, the student has certain rights and privileges. As well, you have certain responsibilities that contribute to the welfare of yourself and other members of the school community. Students are always expected to act in a reasonable and responsible manner.

I HAVE THE RIGHT TO LEARN IN THIS SCHOOL.

It is my responsibility to arrive on time, to be prepared to work, to be ready to listen to instructions, to work quietly and if I have a question or concern, to ask politely.

I HAVE THE RIGHT TO HEAR AND BE HEARD.

It is my responsibility to listen courteously and attentively when others are speaking and to speak politely.

I HAVE THE RIGHT TO BE RESPECTED IN THIS SCHOOL.

It is my responsibility to refrain from teasing or annoying other people or hurting their feelings.

I HAVE THE RIGHT TO BE SAFE IN THIS SCHOOL.

It is my responsibility to refrain from threatening, punching, kicking or physically harming others and to play safely.

I HAVE THE RIGHT TO PRIVACY AND TO MY OWN PERSONAL SPACE.

It is my responsibility to respect school property, the personal property of others and to respect their right to privacy.

GENERAL SCHOOL INFORMATION



SCHOOL DAY SCHEDULE

8:15 a.m. Arrival Time: Students are permitted on school property.

Students can safely access school yard property beginning at 8:15 a.m. On days when the weather is inclement, students are permitted to enter the school at 8:15 a.m. for their comfort. It is expected, however, that students will come to school properly dressed to withstand cold or wet weather.

8:30 a.m. Warning Bell - Students Entry into the School. Students will have opportunity to grab something from breakfast cart as they go to classrooms.

8:35-8:40 a.m. Morning Announcements

10:15 – 10:55 a.m. 1st Recess & Nutrition Break

12:35 – 1:15 p.m. 2nd Recess & Lunch

2:55 p.m. Dismissal

CONTACT INFORMATION

Contacting the School

Our school secretary, Mrs. Debra Charlebois, will be pleased to answer your questions or direct your inquiries. The school phone number is 705-232-6651. The office hours are from 8am to 4pm. From time to time, she may be unable to answer the phone so we ask that you please leave your name, phone number, and a brief message so that we can return your call quickly.

Contacting a Teacher

During the instructional day calls are not forwarded to classroom teachers. Please leave a message with the office staff and the teacher will return your call or contact them via their school email, or classroom communication tool. You may also email your child's teacher which is as follows: firstname.lastname@dsb1.ca



District School Board
Ontario North East

2026-2027
School Year Calendar

September				
Mon	Tues	Wed	Thurs	Fri
31	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October				
Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November				
Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December				
Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January				
Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February				
Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March				
Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April				
Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May				
Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

June				
Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

PA Days
Aug 31, 2026
Sept 28, 2026
Oct 26, 2026
Nov 27, 2026
Jan 29, 2027
Apr 16, 2027
Jun 11, 2027

Holidays
Sept 7, 2026
Oct 12, 2026
Dec 21 – Jan 1, 2027
Feb 15, 2027
Mar 15 – 19, 2027
Mar 26, 2027
Mar 29, 2027
May 24, 2027
Labour Day
Thanksgiving
Winter Break
Family Day
March Break
Good Friday
Easter Monday
Victoria Day

First Day of School	Last Day of School
Sept 1, 2026	Jun 25, 2027



Elementary and Secondary Reporting Dates 2026-2027

ELEMENTARY:

Friday, November 6, 2026 (9 a.m.)	Marks/comments for Progress Reports entered
Friday, November 13, 2026.	Progress Reports issued
November 16-20, 2026.	Elementary Family-Teacher Interviews
Friday, February 5, 2027 (9 a.m.)	Marks/comments for Term I Report Cards entered
Friday, February 12, 2027.	Term I Report Cards issued
Friday, June 18, 2027 (9 a.m.)	Marks/comments for Term 2 Report Cards entered
Friday, June 25, 2027.	Term 2, Final Report Cards issued

SECONDARY:

Semester I:

- **Term 1:** Tuesday, September 1, 2026 – Friday, November 6, 2026
- **Term 2:** Monday, November 9, 2026 – Friday, January 22, 2027
- **Exams:** Monday, January 25, 2027 – Thursday, January 28, 2027

Thursday, October 1, 2026.	Semester I Progress Reports distributed and marks posted
Thursday, November 12, 2026 (9 a.m.)	Semester I Term 1 Reports completed and submitted
Thursday, November 19, 2026.	Semester I Term 1 Reports issued
Thursday, November 26, 2026.	Full disclosure begins
Thursday, February 4, 2027 (9 a.m.)	Semester I Term 2 Reports completed and submitted
Thursday, February 11, 2027.	Semester I Term 2 Reports issued

SEMESTER II:

- **Term 1:** Monday, February 1, 2027 – Tuesday, April 13, 2027
- **Term 2:** Wednesday, April 14, 2027 – Thursday, June 17, 2027
- **Exams:** Friday, June 18, 2027 – Friday, June 25, 2027

Thursday, March 4, 2027.	Semester II Progress Reports distributed and marks posted
Tuesday, April 20, 2027 (9 a.m.)	Semester II Term 1 Reports completed and submitted
Tuesday, April 27, 2027.	Semester II Term 1 Reports issued
Monday, May 3, 2027.	Full disclosure begins
Thursday, June 24, 2027 (9 a.m.)	Semester II Term 2 Reports completed and submitted
June 25 to July 2, 2027.	Semester II Term 2 Reports issued

* OCAS MARKS DUE		* OUAC MARKS DUE	
First data submission: October 9, 2026		First data submission: November 5, 2026	
TERM	DATE	TERM	DATE
1 ST SEM. MIDTERM	November 19, 2026	1 ST SEM. MIDTERM	November 19, 2026
1 ST SEM FINAL	February 12, 2027	1 ST SEM FINAL	February 18, 2027
2 ND SEM. MIDTERM	April 23, 2027	2 ND SEM. MIDTERM	April 22, 2027
2 ND SEM. FINAL	July 2, 2027	2 ND SEM. FINAL	July 8, 2027

ATTENDANCE and COMMUNICATION

ABSENCE REPORTING

If a child is going to be absent, families are asked to telephone the school at 705 232-6651, before 8:30 a.m. For afternoon absences, please call in the morning. If a child is to be absent for more than one day, indicate this at the time of the first call to avoid daily calls.

When leaving a telephone message, please provide your name, your child's name, the name of his/her teacher and the reason for the absence/call.

We will contact families if the child does not arrive at school, and we have not received an explanation.

Students who have been absent or late **must** report to the office.

Families are asked to call the school or to send a note if a student is to be dismissed early for reasons such as dental or doctor appointments.

We are always excited to welcome families into our building. Please say hello at the office when picking up your child. Office staff will page your child's classroom when you arrive.

SAFE ARRIVAL

The safety of students is the first priority and joint responsibility of families, trustees, school staff and community members. A safe arrival program is a system of procedures that can be used to account for any pupil's unexplained failure to arrive at school.

District School Board Ontario Northeast is committed to the implementation of a safe arrival program in all elementary schools. DSB Ontario Northeast school staff will follow the procedures associated with this policy.

When regular attendance taking shows that a student is absent and their parents, guardians, and caregivers have not contacted the school, the parents, guardians, and caregivers will then be contacted to report the absence and confirm that the child is safe. A daily record on the times of call home will be maintained. DSB1 is proud to provide access to **School Messenger Notification Services** for all schools. This program will send messages to families via phone to notify a student's absence. Families should remember to call in and leave a message when their child(ren) will be absent or late. This will avoid a phone call from the school first thing in the morning or afternoon.

ARRIVAL/DISMISSAL

Your child's safety is important to us. Students within walking distance are not to come to school prior to 8:15 a.m. as supervision has not yet begun.

- **Upon arrival**, all students are expected to go **directly into the school yard**.
- All **electronic devices** must be stowed in the **backpack** upon arrival or dropped off at the **office**. They are not to be used outside. See PERSONAL MOBILE DEVICES information.
- If coming to school on a bicycle, scooter, skateboard, etc., it must be walked in and out of the yard. Bicycles are to be parked in designated areas where they can be seen by the supervisor in the playground. Scooters, skateboards, etc. are to be brought to the office.
- **At the dismissal bell**, student and families picking up children should use the appropriate exit:
 - 1) Front exit: Bus students leave
 - 2) Lunchroom exit (Baseball Diamond Side): Parents with children, walkers

FAMILIES PICKING UP CHILDREN

When picking up your child(ren), please park near the baseball diamond or on Centennial Street.

DISMISSAL PROCEDURES

Iroquois Falls Public School students enter the bus in front of the school. Busing will be closely monitored with several supervisors. Students who are walking will exit through the lunchroom exit (primary and parent-accompanied), or junior door (junior walkers). Bike-riding students must walk their bikes in the schoolyard and must leave the school with the walkers. Don't forget to pick up scooters and skateboards at the office and exit through the appropriate door.

LEAVING EARLY

If you are picking up a child during school hours for any reason, please report to the school office. The child will be called to the office upon arrival of parent/guardian. For safety reasons, students will not be called out of class by phone request. Children will only be released to parents or adults listed on the emergency procedure card. A signature and a photo ID may be required. This is a safety measure to ensure the protection of your child(ren). We ask, when possible, that parents not pick up their child(ren) within the last 30 minutes prior to dismissal. Teachers are going over assignments and preparing students for the end of the day. Students picked up more than 30 minutes before the end of the day without a valid excuse may be marked truant.

COMMUNICATION WITH FAMILIES

We recognize that strong communication is a partnership. Clear, timely communication between home and school is an important part of supporting student success. We use a variety of communication methods to ensure families have access to the information they need throughout the school year.

Principal's Communication

As principal, I communicate primarily with families through **email**. Email will be used for important school-wide information, reminders, updates, and announcements. Families are encouraged to check their email regularly to stay informed about what is happening at school. We also use our **Iroquois Falls Public School Facebook page** to share quick reminders, updates, celebrations, and highlights from school life. Please consider **“liking” our Facebook page** so you can easily stay connected with our school community.

On Facebook, families can expect to see:

- **Important reminders and timely updates, including information bus cancellations**
- **Celebrations of student and staff achievements**
- **Upcoming school events and activities**
- **Highlights and snapshots of learning and life at IFPS**

Our Facebook page is intended to be a positive space where we celebrate our students, staff, and school community. We ask that all comments and interactions remain respectful, supportive, and appropriate. Comments that are inappropriate or disrespectful may be removed.

Follow Us on Facebook at [Iroquois Falls Public School | Facebook](#)

School-to-Home Communication

From time to time, information will also be sent home with students in **paper format**. Whenever possible, important paper communications will also be shared with families by email so that information is accessible and easy to reference.

Please help us keep our records current by notifying the school of any changes to your contact information, including email addresses and telephone numbers.

Teacher Communication

Teachers will communicate with families primarily through **email and/or their classroom communication platform**. During the first week of school, your child's teacher will share information about the platform they will be using and how families can access it.

Classroom communication platforms may be used to share information about classroom learning, assignments, activities, reminders, and other updates specific to your child's classroom.

Families are always welcomed and encouraged to reach out to the school. If you would like to speak with a staff member, the principal, or your child's teacher, please contact the school to arrange a phone call or in-person meeting at a mutually convenient time. We value open communication and are committed to working together with families to support every student.

CODE OF CONDUCT and EXPECTATIONS

We are very committed to a strategy that supports and promotes a safe, inclusive, and accepting school climate. The purpose of the Code of Conduct is to ensure the rights and responsibilities of all members of the school community. Practices will focus on prevention and will foster dignity and respect while ensuring the safety of all through firm, fair and progressive strategies designed to promote both self-respect and respect for others.

Our expectations for student behaviour are the following:

Students will:

- Follow the established rules and accept responsibility for their personal actions;
- Demonstrate through acceptable behaviour, respect for self and others, for those in authority and for responsible citizenship;
- Fulfill expected academic obligations;
- Come to school punctually each day, prepared and willing to learn;
- Obey the rules of the school, on school buses, and at other sites during school activities;
- Refrain from bringing anything to school that compromises the safety of others;
- Dress appropriately in accordance with the Board's and the school's policies;
- Use respectful language, free from profanity;
- Work cooperatively with staff and other students;
- Be honest in their academic work (refrain from plagiarism, cheating, etc.);
- Use free time responsibly;
- Serve as role models.

The following sequential consequences are in place for student behavior:

1. Teachers will give a variety of reminders and prompts regarding proper behaviour and conduct in the classroom, lunchroom, yards, and other learning spaces.
2. Parents and guardians may be contacted.
3. Serious and repeat behaviours will be referred to the office.

The teacher, Principal or designate will select the most appropriate response to address student behaviour.

Students have a **responsibility** to refrain from:

- fighting and other forms of physical abuse and intimidation
- verbal abuse
- alcohol and drug use on school property, at school functions and/or during school hours
- vandalism and destruction of school property
- tampering with fire alarms
- bringing weapons to school (knives, guns, etc.)
- profanity
- wearing clothing displaying indecent wording and/or graphics
- public displays of affection (i.e. kissing, etc.)

- skipping classes
- stealing
- smoking/vaping
- littering
- cheating and plagiarism
- bringing to school and/or using firecrackers, stink bombs and water pistols/water balloons.

Infractions for Grades 4-12 which a suspension may be imposed by the principal include:

- Uttering a threat to inflict bodily harm on another person
- Swearing at a teacher, or other person in authority
- Being in possession of alcohol, or illegal and/or restricted drugs
- Being under the influence of alcohol or illegal/restricted drugs
- Committing an act of vandalism that causes extensive damage to school property
- Any act by the principal to be injurious to the moral tone of the school
- Any act considered by the principal to be injurious to the physical or mental well-being of any member of the school or community
- any act considered by the principal to be contrary to the Board or school code of conduct

PERSONAL MOBILE DEVICES

DSB1 Devices for Learning

DSB1 is proud to offer 1:1 iPads for students in Grades 4 to 12 to support learning. Students in Kindergarten to Grade 3 have access to shared devices during instructional time. As such, personal devices are not required for learning and will not be permitted for learning purposes in our schools.

Students are not permitted to have a personal cell phone or mobile device during the school day. This rule applies to students who are in classrooms and the hallways and all nutritional breaks and recesses. Devices must be turned off or set to silent mode and stored out of view (e.g. backpack/locker).

Communicating with the School and Your Child

We ask that you do not call, text or send social media messages to your child during the school day. If you must reach your child in case of an emergency, please call the school. Should you not be able to reach someone immediately, please leave a message.

Students will be allowed to use the **office phone** for emergencies only. After-school arrangements such as going to play at a friend's home are to be made prior to coming to school. The office phone will be used by students at the discretion of the teacher who will inform the office.

Progressive Discipline

Students who have a personal device during instructional time and/or nutrition break/lunch time will be asked to store it out of view by the Teacher or supervising adult.

If the student refuses to do so, they will be sent to the office, where they will place their device in an envelope provided by the Principal. The school will call the family. The student will be permitted to pick up their device at the end of the school day. Students who refuse to surrender their device to the Principal or Vice-Principal will be sent home. Ongoing behaviours contrary to the updated Code of Conduct may result in suspensions.

Photographing or Recording Other People

Students are not permitted to take photos, videos, audio recordings or broadcasts of people at any time, without their expressed permission.

BULLYING PREVENTION

DSB1 is committed to providing learning opportunities that promote social and emotional learning. The school will provide character education to support the development of safe and supportive school communities and to help students develop a foundation of good character.

The school community will also engage in character education development initiatives. All members are expected to model universal principles and attributes of character development which transcend socio-economic status, racial, ethno-cultural, linguistic, religious, gender, physical and intellectual ability and other demographic factors.

DRESS CODE

Inappropriate dress includes any clothing or personal possession that has representations and/or language that depict violence, profanity, discriminatory, hateful, or sexually explicit images or sentiments. In addition, dress or logos that demean or threaten an identifiable individual or group are prohibited.

- Hats may be worn in school (hallways), however the classroom teacher reserves the right to create individual classroom expectations with their students.
- Inside shoes must be worn at all times. Proper full athletic shoes with non-marking soles must be worn for physical education. In the older grades, a change of clothes for physical education is desirable.

HEALTH and SAFETY

MEDICATION

Medication for students will be administered at home whenever possible. Parents/guardians are permitted to administer medications to their child(ren) during the school day but must do so in such a manner that minimizes disruptions to instructional time. Permission for a pupil to possess and self-administer a medication is the responsibility of the parent at the discretion of the Principal. A record of parental permission should be on file. In the event that medication be administered by school personnel, parent authorization must be given in writing and medication must be clearly labelled and in a tamper-proof container.



MEDICATIONS ARE NOT TO BE SENT TO AND FROM SCHOOL WITH THE STUDENT'S PARENT/CAREGIVER

ALLERGIES

Some students and/or staff members suffer from severe allergies to both foods and airborne sprays (deodorant, perfumes, etc). We ask that no perfume, cologne, or body spray be brought to school. Deodorant should be of the solid variety, preferably non-scented. If students suffer from severe food allergies, the school community will be informed. Your co-operation is greatly appreciated.

We ask that peanut and fish products not be brought to school.



PREVALENT MEDICAL CONDITIONS

Our school is committed to supporting the health and safety of every student. To do this, we ask families to provide information about any prevalent medical conditions (such as asthma, anaphylaxis, diabetes, or epilepsy. Knowing this helps us to:

- respond quickly and effectively in an emergency
- ensure your child has the supports they need to fully participate in school life
- work with families to create Plans of Care

Your partnership is essential in helping us keep students safe and supported.

ILLNESS

For the protection of your child and other students, children who are too ill to go out for recess or participate in P.E. should remain at home. The school does not have facilities to take care of sick children. If a student becomes ill during the school day, parents will be notified. A child must be fever free for 24 hours, without the use of medication, before returning to school. If parents cannot be reached we will utilize the contacts listed on the emergency card beginning with the primary guardians.



Please send a note or call the office to report an illness.

HEAD LICE (PEDICULOSIS)

Head lice is not a disease or a health issue but a social nuisance that needs to be managed. If lice or nits (eggs) is detected on a student, every effort will be made to respect the privacy and self-esteem of the student(s). Information regarding lice prevention and treatment will be provided to families as needed. Please note that it is the responsibility of the parent/guardian to regularly check for head lice and inform the school should their child have head lice so that school wide preventative procedures can be initiated.

DUTY TO REPORT CHILDREN IN NEED OF PROTECTION

The Child, Youth and Family Services Act contains provisions under Part V, Child Protection, for reporting a child who is or may need protection. If any person, including a person who performs professional or official duties with respect to children, has reasonable grounds to suspect that a child is or may be in need of protection, the act requires that the person report their suspicions immediately to a children's aid society and provide the information on which the suspicions are based. Therefore, all DSB1 staff who, while performing their professional or official duties, suspect that a child is or may be in need of protection must report this information without delay to a children's aid society.

PLAYGROUND EXPECTATIONS:

- Students will refrain from throwing **rocks, sand, sticks, snowballs, or any object.**
- All students must play in an area where they are **visible** by the supervisor. Permitted area may change based on playground conditions.
- **Contact sports and rough play** are not allowed.
- Skipping ropes, ropes, strings, loose drawstrings and scarves are not permitted on playground equipment.
- Students are to refrain from playing in the parking areas or by the bike rack
- Please ensure your child is dressed appropriately for the weather.

POSSIBLE CONSEQUENCES FOR MISBEHAVIOUR IN THE YARD:

- 1) Students will be given a time out at the wall.
- 2) Students will be removed from a game.
- 3) Students will be sent to the office.
- 4) Students will have to walk with the supervisor.



LUNCHROOM EXPECTATIONS

- NOISE MUST BE KEPT TO A MINIMUM; use your **indoor** voice.
- Students going out for lunch for the 2nd break are asked to leave promptly at 12:35 p.m. and not loiter. They are expected to return to school promptly by 1:15 p.m.
- **There are microwaves should your child wish to warm their food.**

- **Toys** are not permitted in the lunchroom.
- When dismissed, students are to stand, make sure all wrappers and containers are cleaned, push in their chairs (when applicable) and **leave quietly, walking on the right-hand side** of the hallway.
- Students are to **ask permission** to use the washroom.
- Four chair legs touching the floor.
- Seating plans will be in place but will be altered on a regular basis.

REQUESTS TO REMAIN INDOORS

We discourage this because of the obvious problem of supervision. Also, a student who is too ill to go outdoors probably shouldn't be at school. However, individual circumstances may warrant approval. Parents are asked to make such requests in writing or by contacting the school principal.

WEATHER AND CLOTHING

Our students, for the most part, are expected to arrive suitably dressed for all weather conditions. We ask that parents ensure that children wear winter hats, mitts or gloves, and boots. Students are expected to wear appropriate snow and gear if wishing to play in the snow. Extra mittens are available to borrow at the office if needed.

EMERGENCY PROCEDURES

During the school year, students will participate in the following drills: fire, lockdown, and evacuations.

Fire and Lockdown Drill Schedule 2026/2027

FIRE	DATE	TIME
	September 3rd, 2026	11:15 am
	September 11th, 2026	11:15 pm
	October 2, 2026	Surprise
	May 7, 2027	11:15 pm
	May 14, 2027	11:15 am
	May 21, 2027	Suprise
LOCKDOWN	DATE	TIME
	September 25, 2026	1:30 pm
	February 26, 2027	11:15 am

VISITORS IN THE SCHOOL

Please read this important message carefully:

According to article 236, Paragraphs (a), (m) of the Education Act, it is the principal's duty to maintain proper order, security, and discipline in the school. Your cooperation is imperative if we are to assure proper security at Iroquois Falls Public School.

All persons who wish to meet with a teacher or communicate with their child during the school day must first report to the main office of the building. The principal will subsequently grant permission for the meeting or make other arrangements if such a meeting is not convenient at the time.

Families picking up their children are asked to wait in their cars in a prearranged spot until your child is dismissed. This will lessen the congestion and confusion in the school hallways. It may be necessary for you to enter the school if your child doesn't know you are coming. Please wait in the office or lobby until your child has been advised of your arrival. If you are dropping off items, such as lunches or homework, please leave these items at the office and they will be delivered.

If you wish to talk to your child, come to the office and we will call your child to the office to see you.

TRANSPORTATION

BUSSING/TRANSPORTATION

The Education Act states that a Board **may provide transportation** for pupils enrolled in schools operated by the Board. Transportation to and from school is provided to students as a privilege not a right. To maintain this privilege, every student is responsible for his or her behavior when travelling on school buses. The following are some of the behaviours that are considered inappropriate and unsafe and may result in a *School Bus Incident Report* and the loss of privilege of bus travel:

- ✓ fighting
- ✓ throwing objects
- ✓ yelling or talking loudly
- ✓ disobeying the driver's instruction
- ✓ teasing or harassing others (verbally or physically)
- ✓ using inappropriate language or gestures
- ✓ standing or moving about the bus while it is in motion
- ✓ using inappropriate language or gestures
- ✓ carrying objects such as hockey sticks, ski equipment
- ✓ eating or drinking on the bus



Please take the time to discuss proper and safe behaviour on the bus with your child(ren).

REGULATIONS FOR CONDUCT OF PUPILS ON SCHOOL BUSES

The regulations that follow are applicable to all students traveling on school buses:

1. While awaiting the arrival of the bus and before entering, students should line up. Pupils shall walk, not run, to the bus and shall use the walkways at all times.
2. Pupils must be punctual.
3. Pupils will queue up and stand in their places until the bus driver opens the doors for loading. They will file into the bus in an orderly manner.
4. The driver is in charge of the students. Pupils must obey him/her promptly and politely at all times.
5. The driver may assign a seat for each pupil if he/she deems it necessary.
6. Students on the bus should conduct themselves as in the classroom. The bus may separate pupils who do not respect this regulation.
7. Students may speak to each other in a reasonable and moderate fashion. Unnecessary conversation with the driver is prohibited.
8. Use of tobacco, alcohol or drugs is prohibited.
9. Use of obscene and abusive language is prohibited.
10. Scuffling and fighting is prohibited.
11. Pupils must not litter the bus with waste paper, debris or rubbish.
12. Students are not permitted to drink or eat on the bus.
13. Pupils must not extend any part of the body out of windows/ the driver's permission must be obtained before opening any windows.
14. Students must remain seated at all times when the bus is in motion. They may board, circulate or get off the bus only when it is stopped.
15. When leaving the bus, pupils must observe directions given by the bus driver.
16. Emergency exits must be used only in emergency situations.
17. When the principal is convinced that a student has not followed a regulation, the following penalty will be imposed:
 - a) **FIRST OFFENCE:** a letter explaining the incident will be forwarded to parents.
 - b) **SECOND OFFENCE:** the student may lose the privilege of riding on the bus for 3 school days.
 - c) **OTHER OFFENCES:** the student loses the privilege of riding on the bus for 8 school days or more for each incident.
 - d) Should an offence warrant additional attention, the Board may, following the recommendation made by the principal in consultation with the bus driver, refuse to transport a student for a longer period of time.

Bused students are to take the same bus each day.

NON-BUS PUPILS

All non-bus pupils are allowed to go home for lunch during the second Nutrition Break at 12:35 p.m. (the student must be back before the bell at 1:15 p.m.) a note must be sent to the office at the start of the school year giving your child permission to leave at this time.

INCLEMENT WEATHER/CANCELLATION OF SCHOOL BUSES

In case of inclement weather a message will be sent out first thing in the morning, you should listen to local radio / Timmins radio or go to the District School Board Ontario North East's bus website: <https://transportenroute.ca/>

Commencing at approximately 7:00 a.m. local radios inform families of bus cancellations. You can also view the Board Website at www.dsb1.ca and click on the School Bus Updates at the top right of the page.

If you drive your child to school, please remember that there is **no parking** in our drop off/pick up area. If you should need to come to the entrance of the school, please park in the Visitor Parking Lot. This is for safety reasons as this area often gets quite congested.

In deciding whether a child, who normally walks to school should attend school in unfavourable weather conditions, PARENTAL DISCRETION IS EXPECTED TO ENSURE THE SAFETY OF PUPILS, ESPECIALLY THE VERY YOUNG.

If you are sending your child to school during inclement weather, **it is your responsibility to inform the school so that we can make sure that your child has arrived**. On days when there are no buses, please let your child know before he/she leaves home how he/she is to get home at the end of the day.

BUS CANCELLATIONS DURING THE SCHOOL DAY

In cases of early bus departure and early dismissal, all parents will be contacted. An alternate phone number is required for such emergency situations. The local radio stations will be notified of early departure and early dismissal.

SCHOOL SERVICES and SUPPORTS

BREAKFAST PROGRAM

Research clearly shows that having breakfast in the morning positively affects learning in children. Those children who eat a healthy breakfast in the morning can focus better on learning and have less behaviour issues. Our school operates a breakfast program every morning before school. IFPS's Breakfast Program is funded by Canadian Red Cross and President's Choice. Our CYW prepares a breakfast cart for students to choose from as they go to class in morning.



LUNCH DAYS – SPECIAL

IFPS provides various opportunities to have “Special Lunch” (i.e. Subway Days, Pizza Days, Soupy Tuesdays, and more)! Please view the monthly calendar for these days!

MILK PROGRAM

IFPS is proud to announce that we will once again be operating our milk program. The program will begin again this year. White milk and chocolate milk are available for \$1.00 per item. Students will be able to purchase these items at school during nutrition break and lunch.

CHILD YOUTH WORKER (CYW)

CYW's provide social and emotional support in small-group settings. A referral can be made for short to long-term support, depending on the need of the child. Permission is required if the child is under the age of 12 and if sessions are reoccurring. Permission must be granted annually.

FIELD TRIPS/EXTRA-CURRICULAR ACTIVITIES

From time to time, classes are taken off school property for learning activities such as nature hikes, dramatic performances, visits in the community, etc. Parents give permission for these trips when they fill in the *SCHOOL FIELD TRIPS & EXCURSIONS PARENT/GUARDIAN CONSENT TO PARTICIPATE*. Permission for activities that require travel will be arranged before the event.

In order to participate in any field trips or extra-curricular activities, students must be in good standing. Being in good standing means:

- receiving less than 2 student tracker forms in the previous 5 school days
- consistently being polite and respectful to all adults in the building
- fulfilling classroom academic expectations
- maintaining a positive cycle of behaviour and attitude in all areas of the school
- attending all meeting and/or practices in a punctual manner

FAMILY ENGAGEMENT

We encourage families to active and involved their child's school experience by:

1. Maintaining regular communication with their child's teacher
2. Participating in school events
3. Questioning your child about what they have learned
4. Joining school committees (i.e. Parent and School Council)

CHANGES OF ADDRESS

New addresses and/or telephone numbers and an up-to-date emergency number should be given to the school so parents can be contacted when a problem, accident or illness occurs.

COMMUNICATING CONCERNS

Communicating with your child's teacher and school is essential in the education of your child. It is very important that as an equal partner, parents have a willingness to work with their child's teacher and school to foster growth and promote success in the classroom.

If you have a concern regarding your child's education, or any other concern relating to your child, please follow the below protocols:

- Address concern directly with child's teacher (e.g. email, call) if issue remains unresolved
- Bring concern back to child's teacher, if issue remains unresolved
- Bring concern to the attention of the principal (e.g email, call).
- Next steps to be determined by principal (e.g. meeting)

MONTHLY CALENDAR AND EVENTS

Our school endeavours to publish announcements, articles, and pictures that showcase all the great learning opportunities that are occurring at our school. These items can be found on IFPS Facebook page and school website which is updated on an ongoing basis. You will also find a school calendar on our website which will communicate all of our upcoming events and activities. You can visit our school website: Iroquois Falls Public School

GENERAL DEPARTMENT

COMPUTER / TECHNOLOGY CONTRACTS

Any students using the Wireless network in school must sign a "Technology Use Standards". This included in the Home Communications package sent home at the beginning of the year.

HOMEWORK

Students should practice their skills (reading, writing, math facts, etc.) at least ten minutes a night for each grade (ie: Grade 3 – 30 minutes). Teachers may assign tasks which are to be done at home. Teachers will communicate homework responsibilities in welcome newsletters and packages.

This year, DSB1 continue using **Reflex Math** to help students build fluency with addition, subtraction, multiplication, and division facts. DSB1 will hosting family information sessions in October to help them support their child's use of Reflex at home.

LOST ARTICLES

Lost articles, such as clothing, etc., left in classrooms will be gone through no less than once per week. If you have lost anything, check there first for the missing article. Valuable articles such as jewellery, watches, rings, money, etc., should be handed in to the school secretary and inquiries about these articles should then be directed to her.



PERMISSION FORMS

All students are expected to return ALL permission forms by assigned due dates or the student may not be able to attend the event. In this case, they will stay at the school, working on educational tasks.

STUDENT PHOTOS TAKEN AT SCHOOL

Occasionally, students may have their pictures taken for school newsletters or the local paper. If you do not want your child's picture taken for these purposes, please contact the school and we will see that they are not photographed.

SCHOOL MATERIALS

Although we provide most items, except for shoes, the following is a suggested list of school materials if you wish to personalize your child' belongings (NOT NECESSARY to personalize items).

Junior and Senior Kindergarten

- Change of clothes in case of accidents (this clothing can be kept in the classroom)
- Indoor shoes (Velcro or slip on recommended with non-marking soles)
- Water Bottle – spill proof
- 2 – snack bags (One for each nutrition break)
- Kleenex Box (optional)
- Families are welcomed to send a pencil case with personal items (crayons, etc.)

Please label your child's items

Grades 1 – 3 (ONLY if you wish to personalize your child's items)

- A pair of indoor athletic shoes with non-marking soles
- Water Bottle – spill proof
- A sturdy school bag for books
- A sturdy lunch bag
- A pencil case
- Colouring tools (e.g. crayons for primary, pencil crayons/markers for junior)
- Erasers
- Glue sticks
- HB pencils with sharpener
- A pair of headphones/ear buds for iPads. Bluetooth headphones are discouraged.

- 2 large zippered plastic bags
- Two boxes of facial tissues (optional)

Grades 4-6 students might also like to have (ONLY if you want to personalize items)

- A pair of indoor athletic shoes with non-marking soles
- Water Bottle – spill proof
- A sturdy school bag for books
- A sturdy lunch bag
- A pencil case
- Colouring tools (e.g. crayons for primary, pencil crayons/markers for junior)
- Erasers
- Glue sticks
- HB pencils with sharpener
- A pair of headphones/ear buds for iPads. Bluetooth headphones are discouraged.
- A math set. **Compasses should be kept at home.**
- Binder and duo tangs
- Lined paper (3 hole punched)
- A change of clothes for Physical Education

RESOURCES

DISTRICT SCHOOL BOARD ONTARIO NORTH EAST INFORMATION

Chief Executive Officer – Lesleigh Dye – Lesleigh.dye@dsb1.ca

Superintendent of Schools (Northern Region) - Al McLean al.mclean@dsb1.ca

Trustee – Brian Peever brian.peever@dsb1.ca

Contact Information:

Mailing Address: P.O. Box 1020, Timmins, ON, P4N 7H7

Civic Address: 153 Croatia Avenue, Schumacher, ON, P0N 1G0

Telephone: 1 (800) 381-7280 or (705) 360-1151

Fax: (705) 268-7100

IROQUOIS FALLS PUBLIC SCHOOL STAFF 2026/2027

Office Administration	
Mr. Rodger Mineault rodger.mineault@dsb1.ca	Principal
Mme Debra Charlebois- debra.charlebois@dsb1.ca	Office Manager
Teaching Staff	
French Immersion Teachers	
Monsieur Patrice Nkee - patriceaurelien.nkee@dsb1.ca	French Immersion
Mme. Tania Lamothe – tania.lamothe@dsb1.ca	French Immersion
English Stream Teachers	
Mrs. Kristi Fike - kristi.fike@dsb1.ca	JK-2
Ms. Melissa Dajanko- melissa.dajanko@dsb1.ca	2-4
Mrs. Laura Yule – laura.yule@dsb1.ca	5/6
Ms. Laura Trigg – laura.trigg@dsb1.ca	JK-2 High Support Classroom
Ms. Darlene Lapointe – darlene.lapointe@dsb1.ca	3-6 High Support Classroom
Mrs. Annabel McKinlay – annabel.mckinlay@dsb1.ca	Special Education Resource Teacher(SERT)/Early Reading Intervention Teacher (ERIT)
Mme. Maryse Turcotte – maryse.turcotte@dsb1.ca	Itinerant Teacher – Core French/French Immersion
Support Staff	
Mme. Chantal Bernier	Educational Assistant
Ms. Kayla Sabourin	Educational Assistant
Mme. Mindy Pichette	Educational Assistant
Mme Jessica Pelltier	Educational Assistant
Ms. Lindsay Somer	Educational Assistant
Mrs. Mary Lou	Head Custodian
Ms. Ellen Champagne	Custodian
Mr. Robert Goulet	Custodian
Ms. Stephanie Proulx	Child and Youth Worker
Ms. Louise Burey Ms. Francine Gregoire	Lunch Monitors

POLICIES and PROCEDURES

District School Board Ontario North East

District School Board Ontario Northeast posts all the passed policies on the website in the Policy Section. Please feel free to read them as we will be referring to them on various occasions. [Policies and Procedures](#) (click link on digital copy to take you directly to the section).

The following pertain to school related operations:

- 2.1.1 Student Travel / Field Trip
- 2.1.2 Safe Arrival
- 2.1.3 Reporting of Child Abuse
- 2.1.4 Volunteers in Schools
- 2.1.5 Inclement Weather
- 2.1.6 Code of Conduct
- 2.1.7 Violence Prevention
- 2.1.8 Supervised Alternative Learning (SAL)
- 2.1.9 Health Support Services
- 2.1.10 Police & School Protocol
- 2.1.11 School Councils
- 2.1.12 Tragic Events Response
- 2.1.13 Drug Education
- 2.1.14 Appropriate Dress
- 2.1.15 Safe Schools – Progressive Discipline
- 2.1.16 Home Instruction
- 2.1.17 Canvassing and Fundraising
- 2.1.18 Safe Schools: Student Discipline, Bullying Prevention and Intervention
- 2.1.19 Access to School Premises & Trespass to Property
- 2.1.20 Home Schooling
- 2.1.21 Physical Containment
- 2.1.22 Special Education – Specialized Equipment
- 2.1.23 Managing Violent and Aggressive Student Behaviour
- 2.1.24 Pediculosis (Head Lice)
- 2.1.25 First Nations, Métis and Inuit Voluntary Self-Identification
- 2.1.27 Ontario Student Record (OSR)
- 2.1.28 Handheld Electronic Communication and Listening Devices
- 2.1.29 Playground
- 2.1.30 English Language Learners
- 2.1.31 Freedom of Information and Protection of Privacy
- 2.1.32 Emergency Preparedness
- 2.1.33 Fees for Learning Materials and Activities
- 2.1.34 Growing Success
- 2.1.35 Attendance Procedures
- 2.1.36 Concussion Management
- 2.1.37 Public Concerns
- 2.1.38 Health and Physical Education Safety Guidelines

CLOSING

Thank you for the taking the time to review this handbook. We encourage you to keep it as a reference through the year and to reach out when you have questions or ideas. Your partnership is essential to our school community's success. We look forward to year of learning, growth, and memorable experiences for your children.

Yours in education,

Mr. Rodger Mineault
Principal