



SCHOOL FIELD TRIPS & EXCURSIONS PARENT/GUARDIAN CONSENT TO PARTICIPATE

School: _____ **Date:** _____

Teacher in Charge: _____

Name of Field Trip: _____

Date(s) of Field Trip: _____

(Please see the attached letter / itinerary for full details regarding this field trip / excursion.)

Re: _____

Child's name (please print)

☐ **My child's Student Medical History Form is current and accurate**

(If not, please contact the school immediately with any changes)

☐ **My child carries emergency medication for:** _____

Special medical needs and procedures:

Special dietary needs/allergies:

Parent/Guardian Name: _____

Primary Contact Number: _____

Alternate Contact Number: _____

SPECIFIC PERMISSION FOR WATER-RELATED ACTIVITIES

- No swimming will be permitted at any time if certified lifeguards are not on duty.
- Swimming, with certified lifeguards on duty, will be permitted when participants have presented explicit specific written permission from the parent/guardian to the teacher(s) in charge.

Swimming at supervised pools and supervised waterfronts:

- Certified lifeguards must be on duty.
- All rules and safety guidelines are to be reviewed with participants prior to the trip.
- Teachers/supervisors must accompany students to the pool and be on deck/shoreline or in the water.

Swimming in open water:

- Students in K1 to Grade 6 will not be permitted to swim in open water at any time.
- Students in Grades 7-12 who pass the required swim test or provide proof of Bronze Medallion certification or higher are not required to wear a personal flotation device (PFD) when there is a certified lifeguard on duty, and swimming is a scheduled part of the itinerary.
- Students in Grades 7-12 who pass the required swim test wearing a PFD are required to wear a PFD at all times when swimming. There must be a certified lifeguard on duty and swimming must be a scheduled part of the itinerary.
- All lifeguards must be certified, a minimum ratio of 1 lifeguard per 10 students. The lifeguard shall not be a participant on the field trip.
- No diving will be permitted at any time.

Boating/Watercraft activities:

- Pupils may only participate in trips involving boating with explicit specific written permission of their parent/guardian.
- All participants must complete and pass the required swim test. Students that pass the swim test wearing a PFD are allowed to participate, but will be required to wear a PFD at all times while on or near the water.

- PFDs, as approved by Transport Canada, are worn at all times by pupils in watercraft (e.g., canoes, paddle boards, kayaks, inflatables), except on licensed commercial passenger vessels.
- Activities taking place on or near water require participants to pass a swim test. Students who wear a PFD to pass the swim test are allowed to participate but are required to wear a PFD at all times while on or near the water. These tests will be administered by a certified aquatic instructor, and are based on the Lifesaving Society's Swim to Survive™ Standard. Swim tests must be administered within the school year that the activity is taking place. In lieu of completing the swim test, students may provide proof of Bronze Medallion certification or higher. Students who do not pass the swim test may not participate in the field trip/excursion. This test would include, but not be limited to, the following requirements:
 - Rolling entry (backwards or forward) into deep water at 2.75m (9') minimum depth
 - Tread water for 1 minute
 - Swim 50m (164') continuously, any stroke
- Results of swim tests will be provided to students, parents/guardians, teachers, trip supervisors, lifeguards and instructors. Students who do not pass the required swim test will not participate in the field trip/excursion.

☐ **Swimming is NOT part of this field trip.**

☐ **Swimming is an activity included in this field trip.** Additional Information (e.g., location):

☐ **This field trip involves water related activities** Additional Information (i.e., activity):

☐ **A Swim Test is required for this field trip.**

Swim Test Results for you/your student:

☐ Passed

☐ Passed with PFD

☐ Failed

I hereby give specific permission for my child to participate in the swimming or other water-related activity included in this field trip.

Signature of Parent/Guardian

Date

CONSENT

Excursions both within and outside the jurisdiction of District School Board Ontario North East have significant educational benefit in extending the learning experiences of students, and enriching school life. I understand the details of this field trip and the expectations outlined in the Field Trip Rules & Regulations. I hereby give permission for my child named above to participate in this field trip.

ELEMENTS OF RISK

Excursions, and any activities they entail, may present various elements of risk. Accidents resulting from such activities may occur and cause injury. The risk of sustaining injuries result from the nature of the activity and can occur without any fault of either the student, or the school board, its' employees/agents or the facility where the activity is taking place. The chance of an injury occurring can be reduced by carefully following instructions at all times while engaged in the activity. By choosing to participate in this activity, the risk **MUST** be assumed by the participants and their parents/guardians. I hereby release District School Board Ontario North East and its staff and agents from any and all liability for any injury sustained by me and/or my child named above, regardless of how caused, resulting from my/their participation in the above mentioned activity.

RELEASE

I further agree to indemnify and save harmless District School Board Ontario North East and its staff and agents from any and all suits, demands, torts, and actions of any kind which may be brought against its staff or agents for which it/they may become liable by reason of any injury, loss, damage or death resulting from, or occasioned to, or suffered by any person or any property, by reason of any act, neglect, or default of mine or my child named above.

Signature of Parent/Guardian

Date

NOTE: FAILURE TO COMPLETE, SIGN AND RETURN THIS FIELD TRIP FORM BY THE DUE DATE CONSTITUTES DENIAL OF PERMISSION TO PARTICIPATE IN THIS FIELD TRIP.

Form Due by: _____

**** Parents/Guardians: Please detach and retain this page for your information. ****

School: _____ Student Participant: _____

Name of Field Trip: _____

Date(s) of Field Trip: _____

Teacher in Charge: _____

Other Supervisors:

-
-
-

Field Trip / Excursion Itinerary:

More detailed itinerary attached ☐ Yes ☐ To Follow ☐ Not Required

Accommodations:

Student Costs:

☐ There are no student costs on this field trip; OR

- \$ ➤
- \$ ➤



FIELD TRIP RULES & REGULATIONS

1. Students are expected to behave at all times in keeping with what is considered common courtesy and common sense. Students shall comply with the rules of the school and the requirements of the school's student code of conduct and provincial code of conduct (Safe Schools Policy).
2. Students are subject to the authority of the designated chaperones at all times. The teacher is in loco parentis during the trip; all places the excursion visits are the 'school' for the duration of the field trip and for the purpose of the school's authority.
3. Students shall take part in all activities that are planned for the group.
4. The consumption of alcohol or the use of drugs on all school trips is prohibited, with the exception of prescribed medications.
5. Students shall be available for room check at the time designated by the chaperone(s).
6. Buses will leave at the times designated by the chaperones. It is unreasonable to ask buses to be held any longer than 15 minutes.
7. Parental permission for all trips will be necessary for all students under 18 years of age. Adult students (18 years or over) may sign permission forms on their own behalf.
8. The parent agrees that the teacher may require that the students' room and belongings be made available for inspection where the teacher has reason to believe that any rule has been violated.
9. Failure to comply with or breach of rules will result in the student immediately being sent home at the parent's expense.
10. The Code of Expectations for Participation in Sports and/or Extracurricular Activities has been read and agreed to for all trips for any extracurricular group or sports team. (Appendix D).