



## Finance and Property Committee

Tuesday, October 6, 2026, at 4:00 p.m.  
Schumacher Board Office and Microsoft Teams Meeting

### AGENDA

| Item       | Topic                                                                                                                                                                                                                                                                                                                                                 | Presenter             | Page |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------|
| <b>1.0</b> | <b>Call to Order</b>                                                                                                                                                                                                                                                                                                                                  |                       |      |
| 1.1        | Territorial Acknowledgement                                                                                                                                                                                                                                                                                                                           |                       |      |
| 1.2        | Attendance                                                                                                                                                                                                                                                                                                                                            |                       |      |
|            | Motion: THAT the Finance and Property Committee approve the absence of the following Trustees from the October 6, 2026, Finance and Property Committee meeting.                                                                                                                                                                                       |                       |      |
| 1.3        | Approval of the Agenda                                                                                                                                                                                                                                                                                                                                |                       |      |
|            | Motion: THAT the agenda for the Finance and Property Committee meeting dated October 6, 2026, be approved.                                                                                                                                                                                                                                            |                       |      |
| 1.4        | Declaration of Conflict of Interest                                                                                                                                                                                                                                                                                                                   |                       |      |
|            | Committee members declaring a conflict of interest are asked to do so in writing with a copy kept in the logbook in the Board Chair's office. Committee members declaring a conflict are to disconnect from Microsoft Teams or leave the Board room at the time of the discussion and will receive a text from the CEO when they are welcome to join. |                       |      |
| <b>2.0</b> | <b>Approval of the Minutes</b>                                                                                                                                                                                                                                                                                                                        |                       |      |
| 2.1        | Minutes of the Finance and Property Committee Meeting June 2, 2026                                                                                                                                                                                                                                                                                    |                       | 2    |
| <b>3.0</b> | <b>Delegations</b>                                                                                                                                                                                                                                                                                                                                    |                       |      |
| <b>4.0</b> | <b>Staff Reports</b>                                                                                                                                                                                                                                                                                                                                  |                       |      |
| 4.1        | Accumulated Surplus                                                                                                                                                                                                                                                                                                                                   | CFO Gerosavas         | 7    |
| 4.2        | Cash Disbursements Reports- August 2026                                                                                                                                                                                                                                                                                                               | CFO Gerosavas         | 8    |
| 4.3        | Personnel Report June, July, August                                                                                                                                                                                                                                                                                                                   | Superintendent McLean | 9    |
| 4.4        | Inventory of Tangible Assets                                                                                                                                                                                                                                                                                                                          |                       |      |
| <b>5.0</b> | <b>New Business</b>                                                                                                                                                                                                                                                                                                                                   |                       |      |
| <b>6.0</b> | <b>Trustee Motions for Consideration (Previous Meeting)</b>                                                                                                                                                                                                                                                                                           |                       |      |
| <b>7.0</b> | <b>Trustee Notices of Motion (Discussion for Next Meeting)</b>                                                                                                                                                                                                                                                                                        |                       |      |
| <b>8.0</b> | <b>Adjournment</b>                                                                                                                                                                                                                                                                                                                                    |                       |      |
|            | Motion: THAT we do now adjourn                                                                                                                                                                                                                                                                                                                        |                       |      |



## Finance and Property Committee

Tuesday, June 2, 2026

Schumacher Board Office and Microsoft Teams

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### MINUTES

#### **COMMITTEE MEMBERS PRESENT**

Bob Brush, Chair  
Jonathan Byer, Vice-Chair  
Doug Walsh  
Larry Wiwchar

#### **COMMITTEE MEMBER ABSENCES**

Dennis Draves

#### **OBSERVERS**

|                    |         |
|--------------------|---------|
| Rosemary Pochopsky | Trustee |
| Cindy Pye-Reasbeck | Trustee |

#### **ADMINISTRATION PRESENT**

|                  |                                    |
|------------------|------------------------------------|
| Lesleigh Dye     | CEO                                |
| Lisa Edwards     | Superintendent of Business/Finance |
| Kirsten Elvestad | Acting Superintendent of Education |
| Al McLean        | Superintendent of Human Resources  |
| Chad Mowbray     | Acting Superintendent of Education |

#### **STAFF PRESENT**

|                 |                                |
|-----------------|--------------------------------|
| Andréanne Denis | Communications Manager         |
| Melanie Demers  | Executive Assistant to the CEO |

#### **RECORDING SECRETARY**

|               |                                                               |
|---------------|---------------------------------------------------------------|
| Jessica Hardy | Executive Assistant to the Superintendent of Business/Finance |
|---------------|---------------------------------------------------------------|



**CALL TO ORDER**

The Chair of the Finance and Property Committee, Bob Brush called the meeting to order at 3:32 p.m.

**ATTENDANCE**  
**WALSH**

**THAT** the Finance and Property Committee approve the absence of Trustee Draves from the June 2, 2026, Finance and Property Committee meeting.

**CARRIED**

**APPROVAL OF THE AGENDA**  
**WIWCHAR**

**THAT** the agenda for the Finance and Property Committee Meeting dated June 2, 2026, be approved.

**CARRIED**

**CONFLICT OF INTEREST**

Trustees declaring a conflict of interest were asked to do so in writing, with a log kept in the Board Chair's office. Trustees declaring a conflict are to disconnect from Microsoft Teams or leave the Board room at the time of the discussion and will receive a text from the CEO when they are welcome to join.

**APPROVAL OF THE MINUTES**

The minutes of the May 26, 2026, Finance and Property Committee were approved as circulated; the revised May 5 minutes were provided for reference because revisions had already been approved at the May 26 meeting.

**WALSH**

**THAT the** minutes of the Finance and Property meeting dated May 26, 2026, be approved.

**CARRIED**

**DELEGATIONS**  
**NIL**

**STAFF REPORTS**

**2026-2027 BUDGET PRESENTATION Q & A**

**BYER**

**RECOMMENDATION:** That the Finance and Property Committee recommend the Board establish the total staff complement for the 2026-2027 year at 1,137.6 FTE.

**CARRIED**

**WALSH**

**RECOMMENDATION:** That the Finance and Property Committee recommend the Board approve the 2026-2027 Operating Budget Estimates in the amount of \$167,786,895.

**CARRIED**



**BYER**

**RECOMMENDATION:** That the Finance and Property Committee recommend the Board approve the 2026-2027 Capital Budget Estimates in the amount of \$20,501,340.

**CARRIED**

### **NON-CASH DONATIONS**

Superintendent Edwards explained that donated assets appear in the board's audited financial statements, particularly the consolidated statement of financial position under non-financial assets and tangible capital assets. The reported tangible capital asset balance includes buildings, property, vehicles, buses, and other qualifying assets.

Superintendent Edwards confirmed that the receiving school's principal generally acknowledges a donation. CEO Dye added that, with the donor's permission, recognition may also occur across the district, and Financial Services can issue a charitable donation receipt; anonymous donations are respected and all related activity is tracked through Financial Services.

Superintendent Edwards confirmed that the board depreciates its assets annually. Each asset is assigned a depreciation rate based on its type, and the resulting information is included in the financial statements.

Trustee Wiwchar requested an inventory and tracking system for historical donations such as artwork, collections, computers, and other significant assets that may not be fully represented in the financial records. Concerns about donated items being moved, lost, sold, or increasing in value, and asked whether the board currently maintains such an inventory.

The Chair indicated that the committee was not positioned to recommend a new inventory system at the final meeting before the summer, particularly because staff availability would be limited. Trustee Wiwchar agreed that the matter could be considered in September or October, and the Chair asked to bring a brief presentation and recommendation for debate; Trustee Byer also suggested that it could be brought forward as a trustee motion or agenda item.

### **SMOOTH ROCK FALLS SECONDARY STUDENTS**

Superintendent Edwards reported on the Ministry process for allowing Smooth Rock Falls students to choose local secondary education, while trustees discussed the costs, transportation implications, online learning, and a possible separate review of grades 7 and 8 before any recommendation proceeds.

Superintendent Edwards reported that Ministry staff advised the board that a trustee motion would be required before the Ministry would review a request allowing Smooth Rock Falls students to attend secondary school locally. The Ministry would make the final decision, not the committee or board.

There are currently 36 students travelling from Smooth Rock Falls to attend Kapuskasing District High School. Superintendent Edwards noted that 586 students across the district travel on Highway 11 daily to attend board schools, providing context for the transportation and safety discussion.



The estimated annual cost of providing grades 9 to 12 in Smooth Rock Falls is slightly more than \$470,000. The estimate includes teachers, a principal, an educational assistant, and a custodian; the secretary would be shared with the existing elementary school.

The former secondary-school facility is currently leased to Northeastern Ontario Family and Children's Services for childcare. The five-year lease has expired, and the arrangement is month to month, with the organization requesting an extension; no decision has been made while the secondary-school question remains unresolved.

Trustee Byer suggested investigating whether grades 7 and 8 could remain in Smooth Rock Falls while grades 9 to 12 continue in Kapuskasing, potentially by expanding the existing kindergarten-to-grade-6 school to kindergarten-to-grade 8. Trustee Wiwchar supported obtaining the financial information for this option. CEO Dye confirmed that Student Achievement and Well-being had requested feasibility and pedagogical information on grades 7 and 8 for discussion at its June 16 meeting.

CEO Dye clarified that the original notice of motion concerns giving students an option to remain in Smooth Rock Falls or attend Kapuskasing, but the board currently provides transportation to only one school within a catchment area. In response to Larry's question, they confirmed that Smooth Rock Falls currently serves kindergarten to grade 6, so a family cannot enrol a grade 7 or 8 student there unless those grades are formally offered.

The Chair confirmed that Finance and Property would make no recommendation at this meeting because it was waiting for Student Achievement and Well-being's findings. The matter, including the grades 7 and 8 analysis, is expected to proceed to the board after both committees complete their reviews.

### **PROPERTIES UPDATE**

Superintendent Edwards updated the committee on Ministry-directed property sales, including expected exclusions for schoolyards and play structures and a continuing consultation requirement for Indigenous rights before certain properties can be sold.

Superintendent Edwards reported that the board had discussed with the Ministry the list of properties requested for sale, including land connected to school sites. The Ministry is expected to revise the list so that land containing playground structures or used as a schoolyard does not have to be sold.

Land in Kirkland and the property in Matheson remain subject to Ministry consultation with Indigenous groups to ensure that rights are not infringed through a sale. The properties cannot be sold to the interested individuals or groups until the Ministry completes its review, and the Ministry has not provided a timeline.

The interested parties were advised of the delay and provided with a contact person for follow-up during the summer or in September.



**BY-LAW SECTION 5.19.1 BACKGROUNDER**

The committee recorded Trustee Draves's absence, approved the agenda and previous minutes, reviewed conflict-of-interest procedures, and received background on the rule governing agenda amendments before adjourning

The Chair explained the background to by-law 5.19.1, noting that it is a rule of order rather than a bylaw. If the board wishes to amend an agenda during a meeting, it may vote to suspend the rule, requiring a two-thirds majority.

**NEW BUSINESS**

NIL

Accumulated surplus will be added to a fall 2026 Finance and Property Committee agenda for discussion and potential recommendation.

A request for a presentation in the fall 2026 was made regarding donated assets inventories. Further discussion and recommendation on whether the board should establish an inventory and tracking system for significant historical donations and other non-financial assets.

Financial and feasibility information requested for retaining Grades 7–8 students in Smooth Rock Falls, for consideration alongside the Student Achievement and Well-Being Committee's findings.

**TRUSTEE NOTICES OF MOTION (DISCUSSION FOR NEXT MEETING)**

NIL

**ADJOURNMENT**

**BYER**

**THAT** this Finance and Property Committee now adjourn.

**CARRIED**

The committee adjourned at 4:25 p.m.

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**SECRETARY OF THE BOARD**

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**CHAIR OF THE COMMITTEE**



|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Title                      | Accumulated Surplus Position                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Date                       | October 6, 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Presenter                  | CFO Gerosavas                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Strategic Priority         | Achieve, Belong, Create                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Background and Information | <p>The Board's Total Accumulated Surplus position as of August 31, 2025, is <b>\$22,537,523</b>.</p> <p>Upon completion of DSB1's 2025-2026 Financial Statements, we will have an updated position to report.</p> <p>Accumulated surplus funds may be used for one time use only and not for staffing.</p> <p>Should Trustees have any questions regarding the details of these disbursements, please contact the CFO/Superintendent of Business and Finance.</p> |
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |



|                            |                                                                                                                                                                                                      |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Title                      | August 2026 Cash Disbursements                                                                                                                                                                       |
| Date                       | October 6, 2026                                                                                                                                                                                      |
| Presenter                  | CFO Gerosavas                                                                                                                                                                                        |
| Strategic Priority         | Achieve, Belong, Create                                                                                                                                                                              |
| Background and Information | <p>Cash Disbursements for the month of August 2026 total <b>\$13,518,453.22.</b></p> <p>Should Trustees have any questions regarding the details of these disbursements, please contact the CFO.</p> |
|                            |                                                                                                                                                                                                      |

District School Board Ontario North East  
Human Resources Personnel Report - June-August 2026

| Employee Group                                                                       | Number of Staff | Total FTE | Reason                                                                  | North                                                                                             | Central                                                                            | South                                                                       | Regional |
|--------------------------------------------------------------------------------------|-----------------|-----------|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|----------|
| Permanent Teachers-Elementary                                                        | 32              | 25.90     | Spring Staffing, Ee posted out, Resignations, Retirements, New Staffing | COPS(1.0) IFPS(3.5) CBPS(0.5) JHKPS(1.0) IFSS-E(1.0) DJPS(2.0)                                    | RMSS-E(1.5) TCPS(1.0) SCHMPS(0.4) BSPS(1.0) WEMPS(1.7) RRB(1.0) GAPS(1.0) PPS(1.0) | NLPS(1.8) EPS(2.0) FEDPS(0.5) CENPS(1.2) KernsPS(1.0) TMPS(0.5) TDSS-E(0.5) |          |
| Long Term Occasional Teachers-Elementary                                             | 20              | 17.70     | Leaves                                                                  | JHKPS(1.0) COCPs(1.0)                                                                             | SCMPS(2.0) PPS(3.0) TCPS(2.7) WEMPS(1.0) GAPS(1.0) TCPS(1.0)                       | NLPS(2.0) CENPS(1.0) EPS(0.5) TDSS-E(0.5) KLDCSE(1.0)                       |          |
| Permanent Teachers-Secondary                                                         | 22              | 13.83     | Spring Staffing, Retirements, Ee posted out                             | HHS(1.0) IFSS(1.83) KDHS(0.67) ESCHS(1.67)                                                        | THVS(1.17) RMSS(0.83)                                                              | KLDCS(1.33) TDSS(4.17) EHS(1.0)                                             |          |
| Long Term Occasional Teachers-Secondary                                              | 3               | 1.17      | Leaves                                                                  | KDHS(0.67) IFSS(0.5)                                                                              |                                                                                    |                                                                             |          |
| Permanent Educational Assistants                                                     |                 |           |                                                                         |                                                                                                   |                                                                                    |                                                                             |          |
| Temporary Educational Assistants                                                     | 9               | 9.00      | Leaves                                                                  | ESCHS(1.0) DJPS(1.0) JHKPS(1.0)                                                                   | SCMPS(1.0) WEMPS(1.0)                                                              | NLPS(2.0) EHS(1.0) FEDPS(1.0)                                               |          |
| Permanent Designated Early Childhood Educators                                       |                 |           |                                                                         |                                                                                                   |                                                                                    |                                                                             |          |
| Temporary Designated Early Childhood Educators                                       | 1               | 1.00      | Leave                                                                   |                                                                                                   | PSP(1.0)                                                                           |                                                                             |          |
| Permanent Unregulated & Regulated Mental Health Professional, Attendance Counsellors | 1               | 1.00      | New Staffing (Indigenous Regulated Mental Health Professional)          |                                                                                                   |                                                                                    | TDSS(1.0)                                                                   |          |
| Temporary Unregulated & Regulated Mental Health Professional, Attendance Counsellors |                 |           |                                                                         |                                                                                                   |                                                                                    |                                                                             |          |
| Permanent Indigenous Student Advisor                                                 | 1               | 1.00      | Resignation                                                             |                                                                                                   | THVS(1.0)                                                                          |                                                                             |          |
| Temporary Indigenous Student Advisor                                                 | 1               | 1.00      | Leave                                                                   | ESCHS(1.0)                                                                                        |                                                                                    |                                                                             |          |
| Permanent Office, Clerical and IS Technicians                                        | 3               | 2.80      | Retirement, Resignation, Ee posted out                                  |                                                                                                   | RMSS(1.0) RRB(0.4) WEMPS(0.4) THVS(1.0)                                            |                                                                             |          |
| Temporary Office, Clerical and IS Technicians                                        | 1               | 1.00      | Leave                                                                   |                                                                                                   | SCMPS(1.0)                                                                         |                                                                             |          |
| Permanent Custodial and Maintenance employees                                        | 1               | 1.00      | Ee posted out                                                           |                                                                                                   |                                                                                    | CENPS(1.0)                                                                  |          |
| Temporary Custodial and Maintenance employees                                        | 1               | 0.75      | Leave                                                                   |                                                                                                   |                                                                                    | TDSS(0.75)                                                                  |          |
| Principals/Vice-Principals                                                           |                 |           |                                                                         |                                                                                                   |                                                                                    |                                                                             |          |
| Other                                                                                | 4               | 4.00      | 1-yr PSW                                                                | JHKPS (1.0)                                                                                       | WEMPS (1.0) SCHMPS (1.0) RMSS(1.0)                                                 |                                                                             |          |
| Board Staff Temporary                                                                |                 |           |                                                                         |                                                                                                   |                                                                                    |                                                                             |          |
| Board Staff Permanent                                                                | 4               | 4.00      | Resignations, New Staffing                                              | Chief Financial Officer, Registered Behaviour Analyst, Student Support Consultant, HR Coordinator |                                                                                    |                                                                             |          |
| TOTALS                                                                               | 104             | 85.15     |                                                                         |                                                                                                   |                                                                                    |                                                                             |          |