District School Board
Ontario North East

Audit Committee

Monday September 29, 2025, at 12:00 p.m.
Microsoft Teams

MINUTES

COMMITTEE MEMBERS PRESENT

Bob Brush	Trustee
Jonathan Byer	Trustee
Lesleigh Dye	Director of Education
Lisa Edwards	Superintendent of Business/Finance
Brian Peever	Trustee
Jamie Johnston	External Member
Greg Paquette	External Member

COMMITTEE MEMBERS ABSENT

GUESTS

Derek D'Angelo	KPMG-External Auditor
Melissa Dodge	Regional Internal Auditor

RECORDING SECRETARY

Melanie Demers	Executive Assistant to the Director of Education

CALL TO ORDER

Lisa Edwards, interim Chair, called the meeting to order at 12:01 p.m.

ELECTION OF CHAIR

a. Call for Nominations

Trustee Brush nominated Trustee Peever

Trustee Peever declined the nomination.

Trustee Brush nominated Trustee Byer

Trustee Byer accepted the nomination

b. Election

Trustee Byer was acclaimed Chair of the Audit Committee.

APPROVAL OF THE AGENDA

BRUSH / PEEVER — **THAT** the agenda for the Audit Committee dated September 29, 2025, be approved.

CARRIED

CONFLICT OF INTEREST

Trustees declaring a conflict of interest must do so in writing, with a log kept on file by the Chair. Trustees declaring a conflict are to leave the meeting space/disconnect from Teams at the time of the discussion and will receive a text/notification from the Superintendent of Business when they are welcome to join.

APPROVAL OF THE MINUTES MAY 12, 2025

PEEVER / BRUSH — **THAT** the minutes for the Audit Committee dated May 12, 2025, be approved.

CARRIED

2024-2025 AUDIT PLANNING REPORT

PAQUETTE / PEEVER — **THAT** this Audit Committee receive the 2024-2025 Audit Planning Report.

CARRIED

CYBER SECURITY INCIDENT EXERCISE

BRUSH / PEEVER — **THAT** this Audit Committee receive the Cyber Security Incident Exercise report.

CARRIED

SUCCESSION PLANNING

PEEVER / PAQUETTE — **THAT** this Audit Committee receive the Succession Planning report.

CARRIED

REPORTS

Superintendent of Business reviewed the 2024-2025 Compliance Report, Annual Report to the Board of Trustees and the Annual Report to the Ministry of Education.

PAQUETTE / BRUSH — **THAT** this Audit Committee approve the 2024-2025 Compliance Report, Annual Report to the Board of Trustees and the Annual Report to the Ministry of Education.

CARRIED

SELF-ASSESSMENT OF THE AUDIT COMMITTEE

Superintendent of Business outlined the self-assessment questionnaire of the audit committee. Each member of the committee was asked to complete the questionnaire by September 19, 2025. Results were reviewed during the meeting.

PEEVER / PAQUETTE — **THAT** the Audit Committee receive the summarized Self Assessment of the Audit Committee results.

CARRIED

EVALUATION OF THE REGIONAL INTERNAL AUDIT TEAM PERFORMANCE

Superintendent of Business asked the Committee to complete the evaluation of the regional internal audit team performance document by September 19, 2025. Results were reviewed during the meeting.

BRUSH / PAQUETTE — **THAT** the Audit Committee receive the 2024-2025 Evaluation of the Regional Internal Audit Team Performance results.

CARRIED

OTHER BUSINESS

i.) 2025-2026 AUDIT COMMITTEE MEETING SCHEDULE

December 8, 2025, at 12:00 pm
May 11, 2026, at 12:00 pm

ADJOURNMENT

PEEVER / PAQUETTE — **THAT** this Audit Committee now adjourn.

CARRIED

The meeting was adjourned at 12:52 p.m.