



INFORMATION ABOUT BORROWING PERSONALIZED SPECIAL EDUCATION EQUIPMENT

The Ministry of Education recommends that personalized equipment be used at school. There may be some individual circumstances when a request by a parent/guardian, or student over the age of 18 may be approved as an accommodation to assist the student at home to access the Ontario Curriculum.

Specialized equipment is funded by District School Board Ontario North East (DSB1) and the Ministry of Education. This equipment is the property of the school board and is considered to be physical assets DSB1 has a responsibility to protect, maintain, and manage as a public resource.

You have requested to borrow the equipment for your child (for yourself if you are a student over 18 years of age) for the purpose of completing homework, doing research, or working on other assignments from school. Please read the following information carefully.

1. Parent(s)/Guardian(s) should investigate whether the equipment they are requesting to borrow can be purchased under the Assistive Devices Program (ADP) for home use.
2. The equipment is intended to help students with their learning while at school. When the student is not using it, it may be shared by other students who require assistance. Therefore, the equipment must be at school every day.
3. It is expected that personalized equipment purchased for the student will be at school during school holidays, and during summer vacation. Individual requests for exceptions will be determined by the school principal in consultation with the Superintendent of Education and the Special Education Administrator.
4. Scanners and printers generally are not portable and moving them between school and home is not recommended. Students will have to make arrangements to scan materials and to print at school.
5. Computer equipment and software is purchased and formatted to allow the student to benefit from the recommendations made by a qualified practitioner. The Information Technology Department at DSB1 ensures the equipment is compatible with the board's technology. Limiting the possibility of infecting the board's system with computer viruses is a priority. Therefore,
 - Tampering with the existing set-up of the system is not permitted. Failure to comply with this may result in the immediate cancellation of home use privileges.
 - Software not approved by and/or purchased by the school board is not permitted.
 - Installing any other software without permission of the principal will result in the immediate cancellation of home use privileges.
6. By accepting this equipment for use at home, the student and parent(s)/guardian(s) accept the DSB1 rules governing the use of computer equipment. Please contact the principal if you have any questions about the appropriate use of this equipment.
7. Parent(s)/Guardian(s) should give careful consideration to the safety of their child taking valuable equipment to and from school.
8. The Ministry of Education does not provide funding for lost, damaged or stolen special education equipment. It is the responsibility of the parent(s)/guardian(s)/student over the age of 18 to replace lost or stolen equipment and repair any damaged equipment they have borrowed from DSB1.