



EXPULSION PROCEEDING PROCESS

PRINCIPAL • Suspends student, pending investigation for possible expulsion • Investigates incident & develops Principal's Report (Appendix I) • Notifies Superintendent of suspension pending investigation		Expulsion Not Recommended (Appendix J1)
EXPULSION RECOMMENDED Principal • Provides Superintendent of Education with package documents (3) days prior to meeting date (Appendix N) Superintendent • Advises the Chief Executive Officer (CEO) of the general details of the incident and actions taken • Prepares Hearing Package and forwards to the CEO two (2) days prior to meeting • Informs all parties with formal Notice of Recommendation for Expulsion (Appendix J2) with meeting and proceeding details, including options to participate in Minutes of Settlement process or an expulsion proceeding		
MEETING • Held at least five (5) school days prior to the proceeding • Arranged by Director of Education • Conducted by Chair of Discipline Committee • Consultation on process and sharing of information		
MINUTES OF SETTLEMENT • Within 15 school days from date of suspension • Arranged by Superintendent of Education • Conducted in accordance with the Discipline Committee Guidelines (Appendix N)		Agreement Reached Discipline Committee reviews Minutes of Settlement via email for approval
EXPULSION PROCEEDING • Held within 20 school days from date of suspension • Arranged by CEO • Conducted by Chair of Discipline Committee		
DISCIPLINE COMMITTEE DECISION • Committee deliberates and reaches a decision • Chair of Committee prepares decision (Appendix S) • Decision is sent to all parties		
EXPULSION • From one school: information provided about school assignment • From all schools: development of Action Plan (Appendix V) • CEO advises all parties of re-entry requirements for student's return to school or Board (Appendix T)	NO EXPULSION • Initial suspension is reviewed, and is upheld, modified, or expunged • The decision regarding the suspension is final.	M.O.S. CONFIRMED • Written notice • Decision is final