**APPENDIX B**

# TECHNOLOGY USE STANDARDS FOR ELEMENTARY SCHOOL STUDENTS

District School Board Ontario North East (DSB1) has established Wireless (Wi-Fi) networks in all schools. Access points have been placed in the school that will allow staff and students to access the Internet from outside of classrooms and makerspaces.

The purpose of the Internet is to support research and education by providing access to extensive resources. These Technology Use Standards along with the school's Code of Behaviour provide standards to help students exercise personal discretion and responsible choice. If a student does not follow the directions of their teacher, the student's Internet privileges may be lost.

**Code of Conduct for Users of the Network/Internet**

1. Everyone will be treated with common courtesy and respect, therefore:
   - I will not use bad language of any type, including swearing, name-calling, or threats.
   - I will follow the rules of Internet etiquette.
   - I will not try to learn or use the passwords of others.
   - I will not copy, change or use files belonging to another student.
   - I will not knowingly introduce any computer virus.
   - I will not download any resources for permanent storage without permission.
   - I will not attempt to disrupt the computer network or bypass security.

2. The Internet can be a dangerous place, therefore:
   - I will not share my password with anyone else.
   - I will not tell anyone my home address, phone number, or personal information.
   - I will not agree to a personal meeting with anyone I encounter online.
   - I will not retrieve or send inappropriate information of any type.
   - If I accidentally come across anything on the Internet that I think is inappropriate, I will tell my teacher.

3. Computer programmes do not belong to me, therefore:
   - I will not make copies of software found on school computers.
   - I will not give, lend or sell copies of software to others.

The personal information provided on this form is collected by DSB1 under the authority of the Education Act, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), the Personal Health Information Privacy Act (PHIPA) and other applicable legislations. Personal information is collected for the purpose of planning and delivering educational programs and services which best meet students' needs and for reporting to the Ministry of Education and other authorities as required. In addition, the information may be used or disclosed to comply with legislation, for compelling circumstances affecting health and safety or discipline, as required in circumstances related to law enforcement matters, or in accordance with any other Act. Information may be shared with employees as required to carry out their duties. For questions about this collection, contact the Board's Freedom of Information Coordinator at comments@dsb1.ca or by calling 705-360-1151.

# TECHNOLOGY USE AGREEMENT FOR ELEMENTARY SCHOOL STUDENTS

Student Name: _____
(please print)

**Parent or Guardian**

As the parent or guardian of this student, I have read the Technology Use Standards for Elementary School Students document and reviewed it with my child. I understand that Internet access is designed for education purposes. I also recognize it is impossible for District School Board Ontario North East to restrict access to all controversial materials and I will not hold it responsible for inappropriate materials acquired by my child on the Internet. The administration or academic staff of District School Board Ontario North East may deny, revoke or suspend specific user access.

**Please sign below to confirm your understanding and agreement, and return this page to your child's school.**

**The terms and conditions outlined on the previous pages should be kept for future reference.**

**Permission**

Parent or Guardian Name: _____
(please print)

*I hereby give permission for my child to access the Internet in the School.*

_____ _____
Parent or Guardian Signature Date

**Student**

*I have read and understand the Technology Use Standards for Elementary School Students and agree to follow them.*

_____ _____
Student Signature Date

**Comments or Recommendations**