APPENDIX A

TECHNOLOGY USE STANDARDS FOR SECONDARY SCHOOL STUDENTS

District School Board Ontario North East (DSB1) has established Wireless (Wi-Fi) networks in all schools. Access points have been placed in the school that will allow staff and students to access the Internet from outside of classrooms and computer labs.

The purpose of the Internet is to support research and education by providing access to extensive resources. These Technology Use Standards along with the school's Code of Behaviour provide standards to help students exercise personal discretion and responsible choice. The use of technology-based equipment, computers, network resources and the Internet is a privilege, not a right, and irresponsible use will result in cancellation of those privileges. The administration or academic staff of DSB1 may deny, revoke or suspend specific user access.

DSB1 makes no warranties of any kind, whether expressed or implied for the service it is providing (i.e. loss of data, accuracy of information, etc.).

Code of Conduct for Users of the Network/Internet

All students and staff will have access to the wireless (Wi-Fi) network.

1. All individuals should be treated with common courtesy and respect, therefore:
   - I will not use abusive language of any type, including swearing and name-calling.
   - I will follow the rules of Internet etiquette, which include the use of appropriate language and polite responses.
   - I will not use Internet access to send threatening, obscene, or harassing materials.

2. The Internet, as with any place where large numbers of people gather, can be a potentially dangerous place, therefore:
   - I will not share my password with anyone else.
   - I will not divulge my home address, phone number, or personal information.
   - I will not agree to a personal encounter with anyone I meet online.
   - Should I access information that is inappropriate, I will report it immediately to my teacher/supervisor.
   - I understand that electronic mail is not guaranteed to be private.

3. Software and intellectual property is protected by copyright laws, therefore:
   - I will not make unauthorized copies of software found on school computers.
   - I will not give, lend or sell copies of software to others.
   - I will not use another author's intellectual property without proper citation, i.e. footnote, bibliography.

4. The work of all users is valuable and they need reliable access to computers, therefore:
   - I will respect the privacy of others by not trying to learn or use their passwords.
   - I will not copy, change or use files belonging to another student.

- I will not attempt to gain unauthorized access to system programs or computer equipment.
- I will not create or knowingly introduce any computer virus that may destroy files or disrupt the system.
- I will ensure that my personal laptop has up to date anti-virus software.
- I will not download any resources without permission.

5. There is material available on the Internet and other sources of computer software that are not appropriate in a school setting, therefore:
   - I will not retrieve or send unethical, illegal, immoral, inappropriate or unacceptable information of any type.
   - If my laptop has a built-in camera function, I will ensure it is disabled while in school.
   - I will not use computer systems to disturb or harass other computer users by sending unwanted mail or by any other means.

6. The Computer and internet services provided by DSB1 are designed for the use of all their students and employees, therefore:
   - I will not interfere with or disrupt internet users, services, traffic, or equipment.
   - I will not attempt to bypass the security built into the system, and I recognize that doing so will result in immediate loss of computer privileges.

7. It is often difficult to supervise many students at once who are using technology, therefore: if a staff member suspects a student of a breach of this technology Use Agreement (as defined by the standards) they will report their concern to school administration.
   - As part of an investigation, school administration have the authority to temporarily seize and inspect (for a period not longer than 24 hours) any students personal laptop
   - As a student, I agree to allow school administration to involve their right to investigate all suspicious behaviour involving my personal laptop and the wireless network.

The personal information provided on this form is collected by DSB1 under the authority of the Education Act, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), the Personal Health Information Privacy Act (PHIPA) and other applicable legislations. Personal information is collected for the purpose of planning and delivering educational programs and services which best meet students' needs and for reporting to the Ministry of Education and other authorities as required. In addition, the information may be used or disclosed to comply with legislation, for compelling circumstances affecting health and safety or discipline, as required in circumstances related to law enforcement matters, or in accordance with any other Act. Information may be shared with employees as required to carry out their duties. For questions about this collection, contact the Board's Freedom of Information Coordinator at comments@dsb1.ca or by calling 705-360-1151.

TECHNOLOGY USE AGREEMENT FOR SECONDARY SCHOOL STUDENTS

Student Name: _____
(please print)

Parent or Guardian

As the parent or guardian of this student, I have read the Technology Use Standards for Secondary School Students document and reviewed it with my child. I understand that Internet access is designed for education purposes. I also recognize it is impossible for DSB1 to restrict access to all controversial materials and I will not hold it responsible for inappropriate materials acquired by my child on the Internet. The administration or academic staff of DSB1 may deny, revoke or suspend specific user access.

Please sign below to confirm your understanding and agreement, and return this page to your child's school.

The terms and conditions outlined on the previous pages should be kept for future reference.

Permission

Parent or Guardian Name: _____
(please print)

I hereby give permission for my child to access the Internet in the School.

_____ _____
Parent or Guardian Signature Date

Student

I have read and understand the Technology Use Standards for Secondary School Students and agree to follow them.

_____ _____
Student Signature Date

Comments or Recommendations